

# Pendray

INN & TEA HOUSE

## Wedding Packages

*Nestled in the heart of Victoria's picturesque Inner Harbour, the Pendray Inn and Tea House provides everything you need to create the perfect wedding experience.*

If you're searching for an exceptional wedding venue that blends historic charm with elegance, the Pendray Inn and Tea House is the perfect choice. Our stunning heritage site is ideal for intimate weddings of up to 78 guests. The property boasts meticulously landscaped gardens, tranquil ponds, and charming cobblestone paths, all providing the perfect setting for unforgettable wedding photos.

Step inside the Mansion and indulge in our famous traditional Afternoon Tea, enjoy the ambiance of a sophisticated reception, or savour a delectable dinner, crafted by our catering partners Truffles Catering, served in a classic Victorian setting. The mansion's stunning stained-glass windows and fresco ceilings offer a unique and unforgettable atmosphere full of character and history.

Our ten beautifully appointed rooms, including the Pendray Room, make the perfect place to stay for the newlyweds. The Pendray Room is a romantic suite overlooking the harbour that will make you feel like royalty on your special day.

Celebrate your love story at the Pendray Inn and Tea House, where historic charm meets modern luxury!





# Wedding Packages

## *Royal Victorian Package*

Up to 78 guests

- ♦ This package includes your choice of traditional Afternoon Tea or Scottish High Tea, served on tiered stands for an elegant and memorable dining experience
- ♦ Optional (additional fee applies): Indoor ceremony in our elegant heritage Inn, available for intimate gatherings of up to 30 guests
- ♦ Beautiful property grounds and gardens for photography session
- ♦ Traditional Afternoon Tea or Scottish High Tea Service
- ♦ All basic tableware, glassware, and white linen
- ♦ SOCAN fees
- ♦ LCD projector for slideshow, portable PA stereo system & AV equipment for personalized music
- ♦ Pre-wedding consultations
- ♦ Set up & tear down of reception
- ♦ Option for discounted room rates at Huntingdon Hotel and Suites

## *Grand Reception Package*

Up to 78 guests

- ♦ Exclusive use of Pendray Tea House
- ♦ Optional (additional fee applies): Indoor ceremony in our elegant heritage Inn, available for intimate gatherings of up to 30 guests
- ♦ Beautiful property grounds and gardens for photography session
- ♦ Catering provided by amazing local caterers Truffles Catering (*F&B not included in package*)
- ♦ All basic tableware, glassware, and white linen
- ♦ SOCAN fees
- ♦ LCD projector for slideshow, portable PA stereo system & AV equipment for personalized music
- ♦ Pre-wedding consultations
- ♦ Set up & tear down of reception
- ♦ Option for discounted room rates at adjacent Huntingdon Hotel and Suites

## *Pendray Experience Package*

Up to 78 guests

- ♦ Exclusive use of Pendray Inn and Tea House
- ♦ Optional (additional fee applies): Indoor ceremony in our elegant heritage Inn, available for intimate gatherings of up to 30 guests
- ♦ One-night stay in all ten Pendray beautifully appointed rooms
- ♦ Complimentary breakfast for Pendray overnight guests
- ♦ Pendray Room for bride and groom with rose petal turndown service and sparkling wine
- ♦ Beautiful property grounds and gardens for photography session
- ♦ Catering provided by amazing local favourite Truffles Catering, or enjoy our signature Afternoon Tea and Scottish High Tea service by the Pendray Tea House (*F&B not included in package rate*)
- ♦ All basic tableware, glassware, and white linen
- ♦ SOCAN fees
- ♦ LCD projector for slideshow, portable PA stereo system & AV equipment for personalized music
- ♦ Pre-wedding consultations
- ♦ Set up & tear down of reception
- ♦ Option for discounted room rates at adjacent Huntingdon Hotel and Suites





# Pendray Inn and Tea House Wedding F.A.Q.

## *Are there any restrictions on the number of guests I can invite to my wedding venue?*

Our venue can accommodate up to 78 guests for a seated dinner or up to 99 for an elegant cocktail-style reception, including use of the outdoor patio.

## *How does seating work at the Pendray Tea House?*

We know bigger weddings mean bigger celebrations, so we typically set up tables for 2, 4, or 6 guests each depending on your preference. But don't worry, for more intimate affairs we can easily switch things up and create larger tables for 8 to 10 guests per table. It's important to keep in mind that our venue's unique layout means tables will be spread throughout different interconnecting rooms, adding to the charm and character of your special day.

## *Are we allowed to bring our own food and/or beverages?*

We understand you may have a special dish or wine in mind for your big day, but unfortunately, outside food is not allowed at the Pendray Tea House in compliance with food safety regulations. Not to worry though, as we offer a lovely Afternoon Tea or Scottish High Tea service and our catering partners, Truffles Catering, offer a variety of unique and delicious options for your reception or dinner. As per BC liquor regulations, all beverages must be provided by the venue. If you have a specific wine or beverage in mind, we offer two options: a corkage fee of \$40 per bottle, or we can assist in arranging a special order through our supplier to ensure your favourite drink is available.

## *Can we bring our own wedding cake?*

We know a wedding cake is a special tradition, and we're happy to accommodate! You're more than welcome to bring your own cake for your wedding celebration, as long as it's been prepared in a commercial kitchen. Just a heads up, there will be a small \$100 fee for cutting and plating – but it's worth it for the picture-perfect dessert display.

## *How much will my wedding cost?*

The cost of a wedding can vary greatly depending on a multitude of factors that contribute to its overall price tag. These factors encompass the

chosen package, the season in which the wedding takes place, the size of the celebration, the selected day of the week, and the time of year. For more intimate weddings, you can anticipate a minimum cost of \$2,000, whereas larger weddings can span a range of \$3,200 to \$11,600, excluding food and beverage expenses.

## *Can we offer discounted rates for our friends and family attending the wedding?*

Absolutely! Your guests are our guests, and we would be honored to host them for your special occasion! Luckily, our sister property, the Huntingdon Hotel and Suites, is conveniently located right next to the Pendray Tea House, providing the perfect "all in one" solution for your wedding guests. Let's make it a day to remember!

## *Is there a bridal suite or dressing room available for the bride and bridal party?*

We want to ensure your special day is as stress-free as possible and would be thrilled to arrange a space just for you to prepare for your big day. And if you want to add some extra pizzazz, just say the word and we'll have some delicious bubbly and snacks ready for you.

## *What taxes and surcharges should we consider in our budget?*

We want to make sure you have all the information you need for budgeting purposes. With that being said, we do add an 18% service charge to the venue rental and all food and beverage, along with 5% GST. For alcohol, we add a 10% PST, and for sugar drinks (pop, etc.), a PST amount of 7%. For audio-visual services, we add a 7% PST. It may seem like a lot, but we promise the experience you'll have at the Pendray Tea House is well worth it. Cheers to a memorable celebration!

## *Are there any restrictions on music or dancing at the wedding venue?*

Get ready to bust a move because the dance floor is all yours! We do ask that you keep in mind our other guests in-house and keep the noise down past 10pm. If you've purchased our exclusive Pendray Experience Package, you have the green light to dance until midnight!



***Does Pendray Inn and Tea House offer wedding services like photography, decorations, and flowers?***

We're here to provide the essentials for your special day – chairs, tables, white linens, and standard tableware, glassware, and cutlery. Plus, we have a lovely ceremony wedding arch for those tying the knot with us. As for the rest, it's your chance to get creative and add your personal touch. We're happy to recommend some fabulous local suppliers, but it will be up to you to reach out to them directly. Let's make your wedding day uniquely yours!

***What is the SOCAN fee?***

Think of SOCAN fees as your wedding playlist's BFF. They ensure that the talented artists behind your favorite tunes get their fair share of the love. These fees go towards supporting songwriters and musicians across Canada, so they can keep creating the amazing music that helps make your big day unforgettable. It's a small but important way to show our appreciation for their hard work and talent. The fee is already included in your wedding package price.

***What is the cancellation policy?***

We know that sometimes life throws a curveball and plans change. If the cancellation occurs more than 6 months in advance, the deposit will be retained. For cancellations between 6 and 3 months, 25% of the contract value will be retained, while between 3 months and 30 days, 50% of the contract value will be retained. If the cancellation takes place within less than 30 days remaining, 100% of the contracted revenue will be applied.

Please note: This policy applies to venue bookings only and does not include Truffles Catering's cancellation policy, which would be outlined separately should you choose to use them for your event.

***How do we secure our wedding date?***

To secure your wedding date, we will need you to sign our agreement and provide a minimum non-refundable deposit of \$1,000. It's a small but important step towards creating a day that you and your guests will remember for a lifetime.



**Contact Information**

Contact our Sales Department for more information today at [sales@huntingdonhotelsandsuites.com](mailto:sales@huntingdonhotelsandsuites.com) or by calling 250-413-0013.

