

LAUNDRY AND DRYCLEANING LIST

Guest Name: _____ Signature: _____

Room No.: _____ Date: _____

PLEASE INDICATE	TIME TO CALL	PRICE	DELIVERY
<input type="checkbox"/> Regular Service	<input type="checkbox"/> Before 10.30am	<input type="checkbox"/> As listed	<input type="checkbox"/> By 7pm same day
<input type="checkbox"/> Express Service	<input type="checkbox"/> Before 4pm	<input type="checkbox"/> As listed + 100% surcharge	<input type="checkbox"/> Within 4 hours

SHIRTS: Folded Hanger Starched Non-starched

A separate form and bag should be used for laundry, dry cleaning or pressing request.

Please tick: Laundry Dry Cleaning Pressing

GUEST COUNT	HOTEL COUNT	ITEM	PRESSING	DRY CLEANING	LAUNDRY	AMOUNT
		Suits (2 pieces)	<input type="checkbox"/> \$22	<input type="checkbox"/> \$34	-	
		Dress / Day	<input type="checkbox"/> \$17	<input type="checkbox"/> \$24	<input type="checkbox"/> \$20	
		Dress / Evening	<input type="checkbox"/> \$22	<input type="checkbox"/> \$45	<input type="checkbox"/> \$24	
		Overcoat / Overall	<input type="checkbox"/> \$15	<input type="checkbox"/> \$20	<input type="checkbox"/> \$16	
		Trousers / Slacks / Skirt	<input type="checkbox"/> \$11	<input type="checkbox"/> \$20	<input type="checkbox"/> \$17	
		Scarf / Tie	<input type="checkbox"/> \$6	<input type="checkbox"/> \$10	<input type="checkbox"/> \$8	
		Coat / Jacket	<input type="checkbox"/> \$12	<input type="checkbox"/> \$18	<input type="checkbox"/> \$16	
		Blouse / Shirt / Sport Shirt / Vest	<input type="checkbox"/> \$11	<input type="checkbox"/> \$17	<input type="checkbox"/> \$16	
		Sweater / Gilet / Waistcoat	<input type="checkbox"/> \$9	<input type="checkbox"/> \$13	<input type="checkbox"/> \$12	
		Pyjamas	-	-	<input type="checkbox"/> \$13	
		T-shirt	<input type="checkbox"/> \$8	<input type="checkbox"/> \$13	<input type="checkbox"/> \$13	
		Bermuda / Apron	<input type="checkbox"/> \$8	<input type="checkbox"/> \$12	<input type="checkbox"/> \$10	
		Panties / Underpants	-	-	<input type="checkbox"/> \$5	
		Singlet / Underslip / Brassiere	-	-	<input type="checkbox"/> \$6	
		Shorts / Hat / Gloves (1 pair)	-	-	<input type="checkbox"/> \$8	
		Socks (1 pair) / Stockings	-	-	<input type="checkbox"/> \$5	
		Handkerchief	-	-	<input type="checkbox"/> \$4	

SPECIAL INSTRUCTIONS	Sub total	
	Express Service 100% Surcharge	
	Discount	
	Total	
	<i>Prices are subject to surcharge (if applicable), service charge and GST</i>	

\$30.00 surcharge applicable after 7.00pm.

Please call ext. 6 for laundry to ensure prompt collection and delivery.

Terms & Conditions

1. Your list is subjected to CARLTON HOTEL'S inspection and count. We will notify you of any discrepancy before proceeding.

Unless this list accompanies your laundry, our count will be deemed to be correct and binded to you.