

Wedding Contracts

Every vendor you partner with for your wedding celebration will require a contract. It's essential to carefully review and sign each one. The specifics will differ depending on the type of product or service they provide, so it's crucial to fully understand the financial commitments and the details of what each vendor offers.



Before you sign on the dotted line, make sure your contracts are crystal clear! Here are some key categories to keep an eye on:

- a. Event date(s), start and end time, estimated number of guests, and location(s)
- b. Set-up and breakdown time
- c. Overtime fees and options
- d. Cut-off time for entertainment, alcohol service
- e. Does the venue have restrictions on items such as sparklers, fog machines, open-flame candles, etc.
- f. Does the venue or caterer provide tables, chairs, dance floor, linens, china, glassware, flatware, or will you need to rent them?
- g. When is the final guarantee due? (venue and catering)
- h. Payment Details. - What is the payment structure? What forms of payment are accepted?
- i. Review specified services to make sure that everything you need and have discussed is specified
- j. Dispute Resolution - Be prepared for any hiccups.



Have you set up a wedding binder yet? If not, now's the perfect time! Keeping all your contracts in one spot makes everything easier to find when you need it most. Prefer digital solutions? Google Drive has you covered! Upload all your contracts and important documents into a dedicated wedding folder, ensuring they're accessible anytime, anywhere.

