

AFTERNOON TEA WEDDINGS



THE WINDSOR
MELBOURNE





AFTERNOON TEA PACKAGE

\$170 per person

Inclusions

Canapés, sandwiches, patisserie and scones on tiers
 Classic beverage package during Afternoon Tea
 Your wedding cake cut and served individually
 Tea and coffee

Complimentary

Venue hire based on minimum catering spend
 Personalised menu cards
 White linen napkins, chair covers and underlays
 Cake table with silver cake knife
 Red carpet entry to the hotel
 Use of our venue for wedding photography
 Special accommodation rates for wedding guests
 Your personal venue wedding planner

For 100 guests or more

Complimentary wedding night accommodation in a suite with breakfast for the bridal couple
(subject to availability)



ADDITIONAL FOOD & BEVERAGE OPTIONS

Antipasto platter	24 pp
Australian cheese selection	22 pp
Children's Afternoon Tea & drinks	
Aged 3-6	55 pp
Aged 7-12	70 pp
Band/Supplier meals with main & soft drink	55 pp
Beverage package upgrade	
Fine Wine package	12 pp
Connoisseur package	18 pp
Beverage service extension (30 minutes)	
Classic Wine package	12 pp
Fine Wine package	15 pp
Connoisseur Wine package	18 pp





CULTURAL CELEBRATIONS

Tea Ceremonies

For a modern tea ceremony in our suites to an elegant reception in our venues, we welcome weddings that honour traditions and your cultural backgrounds. Exquisite dishes, complimentary accommodation and other inclusions can be discussed with our dedicated team to create your perfect day.

Indian Weddings

Our generous function spaces are the perfect backdrop for multi-day Indian wedding celebrations, from the sacred ceremony to the vibrant, dance-filled reception. We offer authentic Indian cuisine with our talented Indian chefs behind a feast which includes tandoori chicken straight from our in-house tandoor, to butter chicken, lamb korma, palak paneer and goan fish curry. We also cater for vegetarians and vegans.





THE GRAND BALLROOM

Dinner & Dance 180 guests

Banquet 200 guests

The jewel in our crown, the heritage-listed Grand Ballroom boasts sweeping ceilings, stained glass domes, gold leaf detailing, and marble fireplaces. For smaller weddings, the space can be divided to host your ceremony on one side and transition effortlessly to the reception on the other — all within the same majestic, timeless room.

All spaces incur a minimum spend dependent on the day of the week, season and guest numbers.



THE CANBERRA ROOM

Banquet 60 guests

Long Table 30 guests

This L-shaped room's striking feature is its rich colour scheme and antique gilded mirror. It is perfect for ceremonies and intimate celebrations.

All spaces incur a minimum spend dependent on the day of the week, season and guest numbers.



THE WINSTON ROOM

Banquet 30 guests

Long Table 24 guests

The hotel's original dining room in the late 1880s, The Winston Room features elegant, tall Victorian windows that fill the space with natural light. Classic ceiling fans and light fixtures add to the romantic feel.

All spaces incur a minimum spend dependent on the day of the week, season and guest numbers.



THE BOURKE ROOM

Dinner & Dance 200 guests

Banquet 230 guests

This contemporary space features a unique tiered layout and an abundance of natural light. The elegant, minimalist palette of white and charcoal makes a perfect backdrop for your theme.

All spaces incur a minimum spend dependent on the day of the week, season and guest numbers.





ACCOMMODATION

Our beautiful Deluxe Rooms, Windsor Suites and Royal Suite are the perfect locations to start your wedding day. Filled with natural light and antique furnishings, they are wonderful photographic settings to capture the bridal party getting ready.

We also offer accommodation for the wedding night and any guests travelling from afar. Special discounts are available for your wedding guests.



WEDDING PARTICULARS

NOISE RESTRICTIONS

The Grand Ballroom and Bourke Room can accommodate amplified music. For the comfort of our other hotel guests, music must cease by 11.30pm. Only acoustic music is permitted in both The Winston Room & The Canberra Room.

DELIVERIES

All deliveries must be clearly labelled and discussed in advance with your wedding planner.

EVENT CONFIRMATION & PAYMENT

The hotel's terms & conditions must be signed and returned with a 25% security deposit within 7 to 14 days of placing a tentative booking.

Menu selections are required no less than two weeks prior to your reception. Final guest numbers are required a minimum of three business days prior.

All prices are inclusive of GST. A 25% surcharge applies on public holidays.

VENUE ACCESS

Venue access is granted to suppliers two hours prior to the start time of your event. Please let us know if you require other arrangements.

PARKING

Parking is located directly behind the hotel with access via Little Collins or Bourke streets.

WHEELCHAIR ACCESS

Wheelchair access is available via a ramp on Spring Street. Our concierge team will be delighted to assist.

AUDIO VISUAL

We have a range of preferred suppliers who are able to organise any AV requirements for your reception.

PREFERRED SUPPLIERS

We are also delighted to recommend the services of our team of A-list suppliers, helping you bring together all the elements for your wedding day.

THE WINDSOR

MELBOURNE

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