# **GORDON RIVER CRUISES** PARTNERSHIPS

Gordon River Cruises proudly operates award-winning year-round wilderness day cruises from Strahan on Tasmania's west coast. We offer our visitors the opportunity to experience the tranquility and majesty of the UNESCO Tasmanian Wilderness World Heritage Area. Built with a unique hybrid drive system for quiet cruising, *Spirit of the Wild* provides the ultimate way to discover the rich history and tranquility of the Gordon River.

#### WHAT DOES BEING A PARTNER MEAN?

Partnering with us means that you can sell Gordon River Cruises directly to your customers within your normal business operations. There is no minimum number of sales required to partner with us.

#### WHY SHOULD I BECOME A PARTNER?

Only Gordon River Cruises can deliver the truly immersive experience that is befitting of the tranquility of the Gordon River. It is a truly magical multi-award-winning Tasmanian experience that you as a partner can offer your guests while generating supplementary revenue in the form of commission.

#### HOW DO I BECOME A PARTNER?

Becoming a partner is a simple process. To register, we simply ask that you complete a credit application via a form provided. We will then set up your account in our booking system and provide you with the training and tools that you need to ensure you are confident in your knowledge of the product and how to sell it.

#### AS A PARTNER YOU CAN PLACE BOOKINGS TWO WAYS:

#### Online booking system with live inventory

- You are provided with a link, login details and booking instructions are provided (similar to making any online purchase)
- You take payment and provide the customer with a receipt (customer presents this upon arrival at the cruise terminal)
- We invoice you at the end of each month (after the customer has traveled), less your commission.

#### Manual voucher system

- As a partner, you call Gordon River Cruises to check availability.
- You take payment from customer and provide them with a physical voucher which you have filled in (we provide you with the voucher book). The customer will present this voucher upon arrival at the cruise terminal.
- We invoice you at the end of each month (after the customer has traveled), less your commission.



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### MANUAL VOUCHER SYSTEM | HOW TO PROCESS A SALE

Step 1. Call Gordon River Cruises on 03 6471 4300 to check the availability of guest's preferred cruise date.

You will need to know:

- Preferred travel date
- Number of passengers
- Preferred seating type
- Contact phone number

**Step 2.** Once availability is confirmed you need to fill in a new voucher ensuring the following information is complete in the 'cruise' section only:

- Name of customer
- Date of booking (date of transaction)
- Customer phone number
- Your business name (input in 'Accommodation' section)
- Date of travel (date guest is cruising)
- Morning or afternoon cruise
- Seating type (Main Deck Central, Main Deck Window, Premier Upper Deck or Family)
- Number of passengers
- Input individual person pricing (full retail price)
- Input total price for transaction (full retail price)

The 'activity' section is to be used for charter the Bonnet Island Experience.

Step 3. Collect full payment from the passenger.

**Step 4.** Provide customer with a receipt and a copy of their cruise voucher. They will need to present this voucher upon arrival at the cruise terminal on their date of travel.

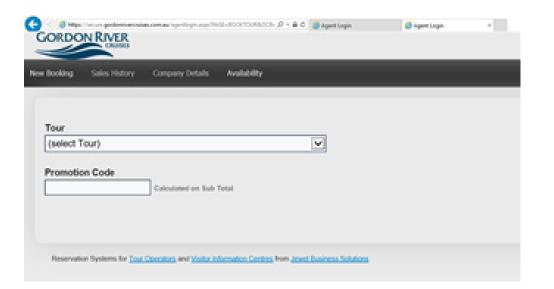
At the end of the month after the guest has traveled we will invoice you less your commission. Eg: \$530 (2 pax on the Premier Upper Deck) is taken from customer. We will then invoice you \$477.00 (\$530 less \$53 commission).

## **ONLINE BOOKING SYSTEM | HOW TO PROCESS A SALE**

Step 1. Go to https://secure.gordonrivercruises.com.au/agentlogin.aspx and sign in with your user ID provided.

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Step 2. After logging in you will be taken to the screen pictured below.



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**Step 4.** Select the desired tour, seating type and number of passengers.

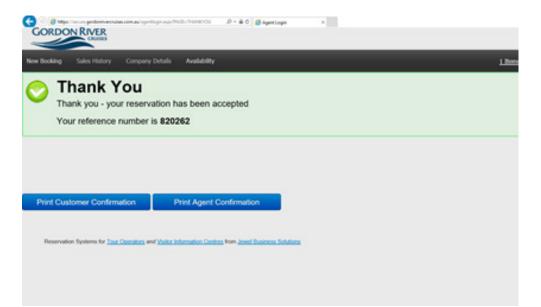
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Step 5. Click 'add to cart' and enter passenger details in designated fields.

A confirmation email will be sent to the nominated email address. If the customer is unable to print the confirmation, please input your own email and print it for them. They will need to present this confirmation upon arrival at the cruise terminal.

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The customer has read, understood and agreed to the <u>Terms and Conditions</u> of Travel ubmit Booking	Clear Cart	

Step 6. Submit the booking. You will then be taken to a confirmation page like the one pictured below.

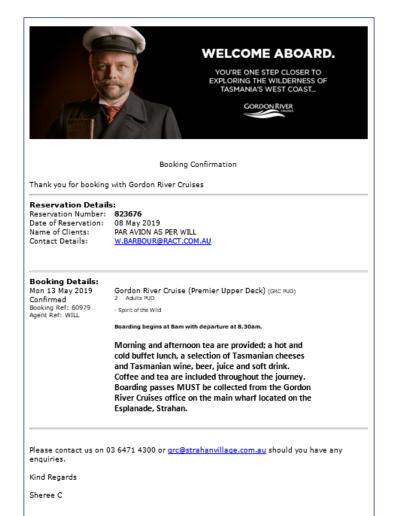


**Step 7.** Please take full retail payment from the customer and print the customer confirmation (should they not be able to), along with your agent confirmation (for your records).

The customer will need their confirmation as it is both their boarding pass and proof of confirmation.

Please kindly ensure that the customer does not see the agent confirmation as they will see the nett rate.

Below is what the customer confirmation will look like.



Reservation Systems from CustomLinc