

Fiesta Americana Travelty WEDDINGS



CANCUN • CHETUMAL • COZUMEL • LOS CABOS • PUERTO VALLARTA
PUNTA CANA • SAN MIGUEL DE ALLENDE • OAXACA

WEDDING PLANNING *PROCESS*

Wedding Couple

- Choose a Wedding date.
- Select a destination.
- Create a tentative guests list.

Fill out the booking form or contact weddings@posadas.com

- A wedding specialist will contact you to confirm date and venue availability.
- The hotel will provide a tentative quote based on the wedding guest count.
- The hotel will provide a room rate proposal.
- The hotel will explain all the items in the quote, pricing, vendors, facilities, services, policies, etc.

Once the couple agrees, we will send the full info for the contract

- When the couple agrees on the contract, the wedding specialist will send the deposit instructions.
- Once the deposit is placed and contract is signed, the wedding specialist will start the planning process.

45 days prior to the wedding

- The wedding couple must have confirmed all the vendors, venues, menus and final payment of the entire event.
- The rooms must be already booked for the entire group.
- A guests list has to be provided to the wedding specialist.

15 days prior to the wedding

- Timeline confirmation, schedule a arrival meeting, flights information to be sent to the wedding specialist.

Arrival day

- Meeting with the wedding specialist to confirm timeline, pre-wedding events, vendor services and deliveries.
- Schedule a ceremony rehearsal.

Wedding day

- Relax and enjoy... your wedding specialist will be in charge of all the details.

Departure

- In case you brought any decoration, the wedding specialist will give it back to you.
- A ceremony certificate and anniversary certificate will be delivered by the wedding specialist.