

Conferences & Events

AMBASSADOR



valid until 31.12.2024

Luxury and elegance in Vienna´s city centre



Tradition and present, arts and delights – experience the special flair of a top hotel in the heart of Vienna.

For more than 100 years, the Ambassador Hotel offers elegance and luxury such as cannot be found in any other hotel in Vienna.

Like a pole which has come to rest at the heart of the cosmopolitan city, the Ambassador Hotel enjoys a truly special location, on one side directly on the exquisite shopping street Kärntner Straße, on the other side Neuer Markt with its historic characteristics. The State Opera, St. Stephan´s Cathedral, the Imperial Palace and the Musikverein are in immediate vicinity.

The place to be – The place to meet

Hotel Ambassador Betriebsgesellschaft m.b.H.

A-1010 Wien • Kärntner Straße 22

Tel.: +43-1/961 61 - 0 • Fax: +43-1/513 29 99 • e-mail: office@ambassador.at • www.ambassador.at

Salon Donnerbrunnen



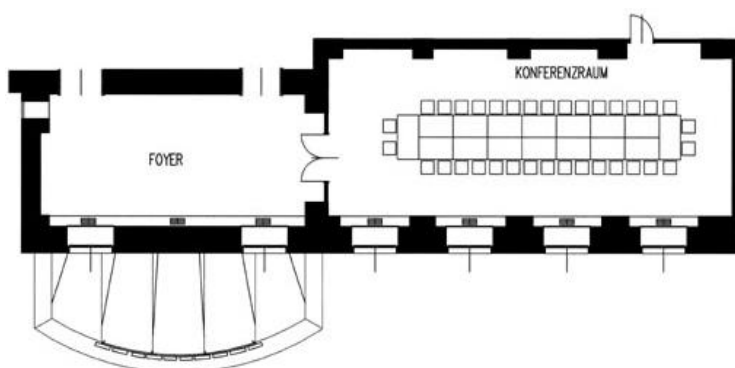
The conference room Donnerbrunnen, located on the mezzanine floor and overlooking the square Neuer Markt, provides space for up to 50 persons. This room is perfect for larger conferences, meetings, or company events and is suffused with daylight. If necessary, it can also be shaded.



Facts

Main room 75m², foyer 38m²,
direct daylight

Theatre seating	50 people
Classroom	36 people
U-shape (max. 35 people)	30 people
Block table	40 people
Banquet * (*round tables)	40 people



Salon Lehár



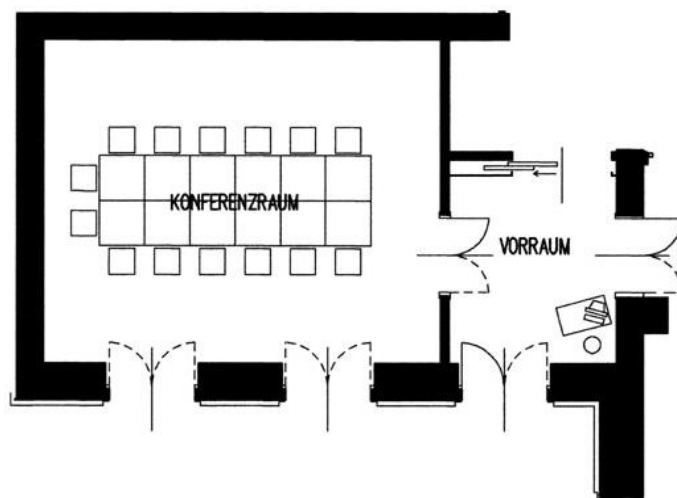
The conference room Lehár, perfectly renovated and decorated with original autographs by Franz Lehár, provides space for small groups up to 34 persons and is located on the first floor. This room is ideal for private parties, company events and smaller seminars as well as for meetings. We also offer the possibility to rent it together with our beautiful winter garden next door.



Facts

size 41m², indirect daylight

Theatre seating	20 people
Classroom	10 people
U-shape	15 people
Block table	15 people



Winter Garden



The winter garden is located on the first floor and offers an amazing view over the historic square Neuer Markt and the famous fountain of Raphael Donner. It is perfect for a seated lunch or dinner or any other exclusive event and can be rented together with the Salon Lehár. Enjoy the historic surroundings and mild summer evenings with opened terrace doors.



Facts

size 42m², direct daylight
no technical equipment

U-shape
Block table

16 people
22 people



Ambassador Club



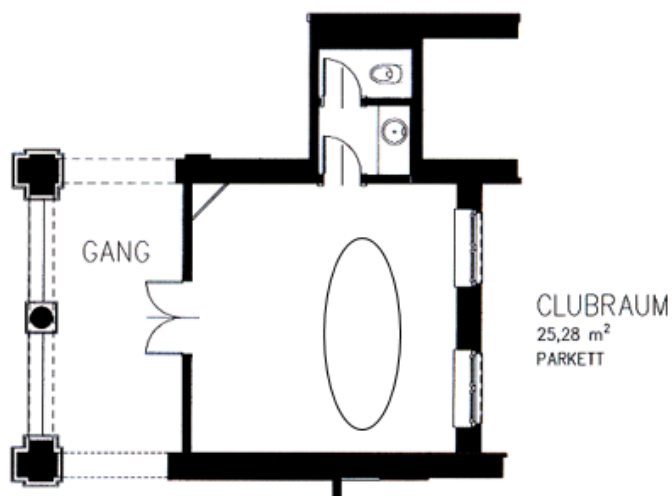
The elegant Ambassador Club is situated on the third floor and is ideal for small meetings up to 10 persons. Conference packages are not available for this room, instead we gladly arrange a Nespresso coffee machine, mineral water, different juices and some snacks (offsetting after consumption).



Facts

Size 25m², indirect daylight
due to the size no technical equipment

Block table 10 people



Room Rent



	Salon Donnerbrunnen	Salon Lehár	Winter Garden	Ambassador Club
half day	EUR 350.00	EUR 250.00	EUR 300.00	EUR 120.00
4 hrs either a.m. or p.m.			from noon on	
full day	EUR 520.00	EUR 420.00	upon request	EUR 220.00
up to 10 hrs between 8 a.m. and 9 p.m.				
per hour	X	X	X	EUR 30.00

Technical Equipment

The conference rooms are equipped with WIFI, one flip chart as well as pads and pencils.

Extra equipment can be rented:

- beamer with screen* EUR 100.00 per day
(screen is included in the room rent for Salon Donnerbrunnen)
- workshop kit EUR 40.00 per day
- pin board EUR 30.00 per day
- display & clickshare button -
(only available in Salon Lehár & included in the room rent)

Conference Drinks

For short meetings, we do provide a self-service counter in the rooms.

Beverages will be charged according to actual consumption.

- fully automated coffee machine from Meinl EUR 2.00 per coffee (upon availability)
- coffee machine from Nespresso (various capsules) EUR 2.00 per capsule
- tea (several varieties) EUR 2.00 per tea bag
- mineral water still/sparkling 0.33l EUR 3.60 per bottle
- fruit juice 0.2l EUR 4.40 per bottle

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Conference Packages



If you decide on a conference package, no extra room rent will be charged, and we will provide a screen, a beamer, a pin board and a workshop kit free of charge.

The conference packages are bookable as follows:

- Salon Lehar: minimum 10 guests
- Salon Donnerbrunnen: minimum 15 guests

If there are fewer participants than 10 or 15 people respectively, the difference will be charged as room rent.

The final settlement of the conference costs will be charged according to the guaranteed number of guests. The guaranteed number of guests has to be advised seven working days before the event at the latest.

Half day without lunch

EUR 38.00 p.p

- one coffee break of your choice incl. coffee or tea, mineral water and juices
- extra mineral water placed on the meeting table

Half day with lunch

EUR 68.00 p.p

- one coffee break of your choice incl. coffee or tea, mineral water and juices
- extra mineral water placed on the meeting table
- lunch menu or buffet (buffet available from 20 participants on), excl. beverages

Full day with lunch

EUR 75.00 p.p

- two coffee breaks of your choice incl. coffee or tea, mineral water and juices
- extra mineral water placed on the meeting table
- lunch menu or buffet (buffet available from 20 participants on), excl. beverages

Prices are quoted per person per day and include service and tax.

We kindly ask you to inform us if vegetarian, vegan or allergy-friendly alternatives are needed.

Coffee Break Choice

(per person per break)



Classic break:

- one piece of filled sandwich (different types)
- one piece of Danish pastry

Vital break (vegetarian):

- one piece of filled sandwich
- one glass of Bircher Muesli with fruit

Light break (vegetarian):

- one piece of filled sandwich
- one glass of vegetable sticks with yoghurt dip or big fruit platter

Always at your disposal!



Our team is always at your disposal to answer all your questions and to provide recommendations for your next event.

We gladly show you around - please contact us for an appointment:

Ms. Laura Ruzicka

Tel.: +43-1/961 61-622

Fax: +43-1/961 61-613

E-mail: laura.ruzicka@ambassador.at

We offer special corporate rates for individual reservations if you plan to book our hotel more often. We gladly will send you an offer on request.

General Information



Front Desk	office@ambassador.at	Phone: +43-1/961 61-0
Reservation:	reservations@ambassador.at	Phone: +43-1/961 61-157 (accommodation)
Conference:	sales@ambassador.at	Phone: +43-1/961 61-622 (conference/banquet)
Restaurant:	restaurant@ambassador.at	Phone: +43-1/961 61-161
Marketing:	marketing@ambassador.at	Phone: +43-1/961 61-623
Website:	www.ambassador.at	

Location

Our unique site, directly on Kärntner Straße between St. Stephan's Cathedral and State Opera, offers the possibility to enjoy cultural capital Vienna.

Rooms

All 89 rooms provide an individually adjustable air-condition, WIFI, SAT-TV, radio, minibar, personal safe and telephone with voicemail.

Transfers

We gladly organize transfers from and to airport or hotel with a limousine at the rate of EUR 70.00 (1-3 persons) or with a minivan at the rate of EUR 95.00 (4-7 persons) per way.

Garage

We recommend parking your car in the nearby garage „Neuer Markt Tiefgarage“. Special rate for hotel guests: EUR 35.00 per 24 hours (will be paid directly at the hotel)

WLAN

WLAN is available in all guest rooms and conference facilities.

Credit Cards

American Express, MasterCard, Diners Club, VISA, JCB

GDS-Codes (Chain Code: WV)

SABRE 37836 • APOLLO/GALILEO 93821 • AMADEUS VIE100 • WORLDSPAN 40676 • OD D4868

Bank Details

BKS Bank AG • IBAN: AT901700000140036315 • BIC: BFKKAT2K