

# Kosher Event Packages

*The* **DIPLOMAT**  
BEACH RESORT



Located on a scenic barrier island overlooking the Atlantic Ocean and Intracoastal Waterway, the legendary Diplomat Beach Resort is the perfect destination for your weekend celebration with family and friends.

Whether intimate or grand, this beachfront resort offers a wealth of options to inspire and delight. Set against South Florida's natural beauty, the Diplomat is located in Hollywood, Florida between Fort Lauderdale and Miami. Our team will help you create a signature setting that is perfect for intimate gatherings, formal functions and everything in between.



# The Celebration Begins Now

## DIPLOMAT KOSHER PACKAGE

### INCLUDES:

- Complimentary sleeping accommodations for the wedding couple/planner
- Preferred parking pricing for all non-overnight guests
- Preferred guest room rates with a contracted block of sleeping rooms
- Use of Resort grounds for photography
- Hilton HHonors points
- White Glove service available upon request

## REHEARSAL DINNER

- Outside Caterer to provide Kosher Cuisine

## VENUE SERVICE

- Based on up to Four (4) Hours of Service
- Setup and Breakdown of the Event Space
- Hotel Tables and Banquet Chairs
- Stage and Dance Floor
- Dedicated Diplomat Banquet Captain and Banquet Servers the entire evening to service your special event
- White Hotel Table Linens and Napkins, Votive Candles
- China, Glassware, Stemware and Flatware
- Full use of Hotel's Kitchen for your Caterer with access to all existing kitchen equipment (One-time Fee applies)
- Rabbinical fee and charges for Koshering the hotel kitchen will be paid directly to the licensed Kosher caterer by the client
- Freshly Brewed Royal Cup® Regular and Decaffeinated Coffee, and Assorted Damman Freres® Teas and Condiments





# Bar Packages

## FOUR HOUR PREMIUM OPEN BAR

### INCLUDES:

Tito's Vodka, Bombay Sapphire, Jack Daniel's, Crown Royal, Johnnie Walker Black, Patron Silver Tequila, Bacardi 4

Chardonnay & Cabernet Sauvignon

\*Kosher Wine\*

Imported & Domestic Beer, Local Microbrew, Non-Alcoholic Beer  
Soft Drinks, Fruit Juices, Still & Sparkling Water

## FOUR HOUR DELUXE OPEN BAR

### INCLUDES:

Absolut Vodka, Bombay Gin, Bouillet Bourbon, Johnnie Walker Red, Seagram V.O, Espolon Blanco Tequila, Bacardi Superior

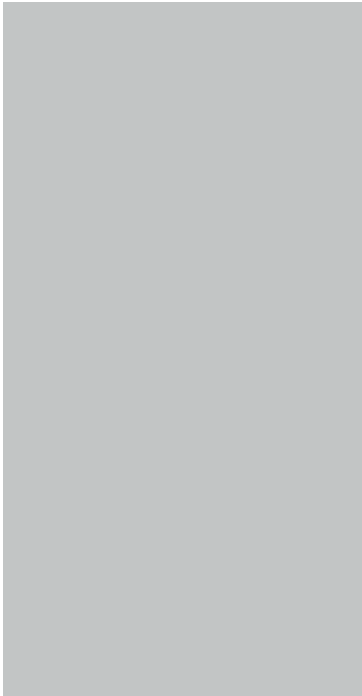
Chardonnay & Cabernet Sauvignon

\*Kosher Wine\*

Imported & Domestic Beer, Local Microbrew, Non-Alcoholic Beer  
Soft Drinks, Fruit Juices, Still & Sparkling Water

## FOUR HOUR BEER & WINE BAR

## FOUR HOUR NON-ALCOHOLIC BAR



# The Celebration Continues

## CEREMONY

- Theatre Style Seating with Elegant White Folding Chairs
- Staging
- Ceremony Table with Linen
- Water Stations

## LUNCH VENUE SERVICE

- Based on up to Three (3) Hours of Service
- Outside Caterer to Provide Kosher Cuisine
- Setup and Breakdown of the Event Space
- Hotel Tables and Banquet Chairs
- Dedicated Diplomat Banquet Captain and Banquet Servers to service your special event
- White Hotel Table Linens and Napkins
- China, Glassware and Flatware
- Full use of Hotel's Kitchen for your Caterer with access to all existing kitchen equipment (One-time Fee applies)
- Rabbinical fee and charges for Kashering the hotel kitchen will be paid directly to the licensed Kosher caterer by the client
- Freshly Brewed Royal Cup® Regular and Decaffeinated Coffee, and Assorted Dammann Freres® Teas and Condiments



# The Evening Celebration

## COCKTAIL HOUR & RECEPTION

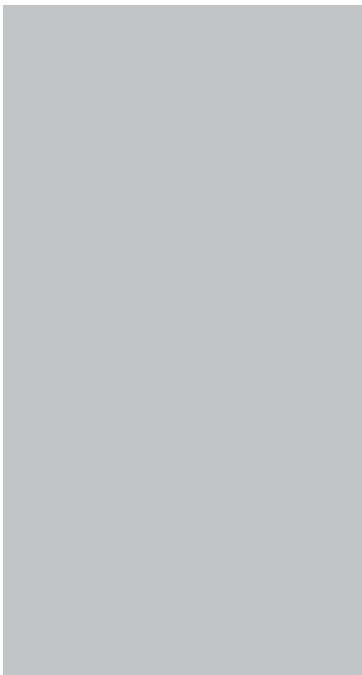
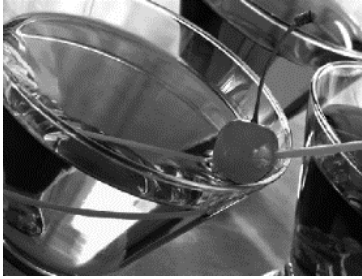
- Outside Caterer to Provide Kosher Cuisine

## VENUE SERVICE

- Based on up to Five (5) Hours of Service
- Setup and Breakdown of the Event Space
- Hotel Tables and Banquet Chairs
- Stage and Dance Floor
- Dedicated Diplomat Banquet Captain and Banquet Servers the entire evening to service your special event
- White Hotel Table Linens and Napkins, Votive Candles
- China, Glassware, Stemware and Flatware
- Full use of Hotel's Kitchen for your Caterer with access to all existing kitchen equipment (One-time Fee applies)
- Rabbinical fee and charges for Kashering the hotel kitchen will be paid directly to the licensed Kosher caterer by the client
- Freshly Brewed Royal Cup® Regular and Decaffeinated Coffee, and Assorted Dammann Freres® Teas and Condiments

## AFTER PARTY

Please speak with your Catering Manager for available options.



# Evening Bar Packages

## Four HOUR PREMIUM OPEN BAR

### INCLUDES:

Tito's Vodka, Bombay Sapphire, Jack Daniel's, Crown Royal, Johnnie Walker Black, Patron Silver Tequila, Bacardi 4

Chardonnay & Cabernet Sauvignon

Imported & Domestic Beer, Local Microbrew, Non-Alcoholic Beer

Soft Drinks, Fruit Juices, Still & Sparkling Water

Champagne Toast

## Four HOUR DELUXE OPEN BAR

### INCLUDES:

Absolut Vodka, Bombay Gin, Johnnie Walker Red, Seagram's V.O, Espolon Blanco Tequila, Bacardi Superior

Chardonnay & Cabernet Sauvignon

Imported & Domestic Beer, Local Microbrew, Non-Alcoholic Beer

Soft Drinks, Fruit Juices, Still & Sparkling Water

Champagne Toast

## Four HOUR BEER & WINE BAR

## Four HOUR NON-ALCOHOLIC BAR





# The Details...

## KOSHER GUIDELINES

- Group will work directly with licensed kosher caterer on the food selection and payment terms
- Rabbinical fee and charges for Kosherization of the hotel kitchen will be paid directly to the licensed kosher caterer by the client
- Hotel will provide use of kitchen to licensed Kosher caterer with supervision from our Executive Chef. (One-time Fee applies)
- Hotel will provide a dedicated banquet captain to oversee the Diplomat serving staff
- Hotel to provide a washing station in the event space, if required
- If additional events are added after the sales agreement has been signed which will include food provided by your licensed kosher caterer, a per person venue service fee will be added for each event.
- If any scheduled event extends in excess of five (5) hours, additional labor charges will apply at a rate per server, bartender, and/or attendant

## ADDITIONAL CHARGES AND FUNCTION ROOMS

You will incur a service fee for any food and or beverage your outside Kosher Caterer will provide for your Ceremonies, Hospitality Suite and for any other additional function rooms. Room rental fees will apply for hospitality suite, meet & greet rooms.

## CEREMONIES

Our resort offers breath-taking outdoor ocean front and elegant indoor locations. For ceremonies on the beach, a permit from the City of Hollywood is required and fees are separate. Ceremony fee includes the space, set up of white folding chairs, ceremony table with white linen, stage area for wedding couple, fruit infused water for your guests.

## BEVERAGE SERVICE

The sale and service of alcoholic beverages is regulated by the Florida State Liquor commission. The Diplomat Beach Resort is responsible for the administration of these regulations. It is Resort policy therefore, that liquor cannot be brought onto the property from outside sources. Broward County ordinance does not allow the service of alcoholic beverages after 4:00 am.

## USE OF HOTEL KITCHEN AND OUTSIDE CATERER INFORMATION

There will be a Kitchen Usage fee that will apply in circumstances where hotel Kitchen is used from an outside caterer. Kitchen must be returned to the hotel in clean condition. Hotel will provide access to our kitchen for Group's licensed caterer of choice for the use of re-heating, cooking, and servicing food. Caterer is responsible for the cleaning of kitchen, removal of all food, removal of trash, and cleaning of the kitchen back of house areas used at the end of the event to include refrigeration coolers and storage areas. Should the hotel be required to clean, a fee will be charged to your master account.

## WEDDING CAKE

Our Executive Pastry Chef and his staff will assist you in designing and creating your ideal wedding cake from traditional to contemporary for your special day. If the wedding cake is provided by an outside source, a fee per person cake cutting fee will apply. Wedding Cake Icing will be Buttercream; Fondant will be an additional charge. Additional charge for cake design may be incurred, to be determined at tasting.





# The Details...

## DELIVERIES TO GUEST ROOMS

You may choose to provide your out-of-town wedding guests with a welcome amenity. We will be delighted to deliver these amenities to your guests after check-in. A delivery fee per amenity will apply. Welcome Bags can also be picked up at the Luggage Desk for a fee per amenity. Arrangements must be made in advance with your Catering Manager. Fees will be posted to your master account.

## GUESTROOM ACCOMMODATIONS

The Diplomat Beach Resort is pleased to offer reduced guest room rates for your wedding weekend based on availability. Guestroom rates are subject to change and are not guaranteed without signed event contract. A cutoff date for rate availability will be assigned for all events. Guestroom rates do not include occupancy taxes, resort fee, or guest individual incidentals of any kind. Based on a contracted block of ten (10) guestrooms on peak night.

## OUTDOOR EVENTS

All outdoor events require the additional reservation of an indoor back up space in case of inclement weather. The final decision of utilizing either the outdoor or indoor space will be made five hours prior to event start time. If the chance of inclement weather such as but not limited to rain, high winds, lightning, extreme temperature is predicted, the hotel will recommend the event be moved to the indoor location. If the decision is made to stay outdoors, despite the hotel's recommendation, the indoor space must also be set. A setup fee per person will apply based on the attendance guarantee for the event. The hotel will attempt to contact the primary contact of the event for the final decision. In the event the hotel is not able to reach the primary contact, the hotel reserves the right to make the decision regarding the event location in their absence and relocate the event to the indoor location. Due to the City of Hollywood's noise ordinance all events taking place outdoors must conclude musical entertainment by 10:00 pm.

## PARKING

The Diplomat Beach Resort provides reduced parking rates for the day of your event. Reduced valet parking fee per vehicle and reduced self-parking fee per vehicle. You may choose to host the parking for your guests or allow them to pay on own.

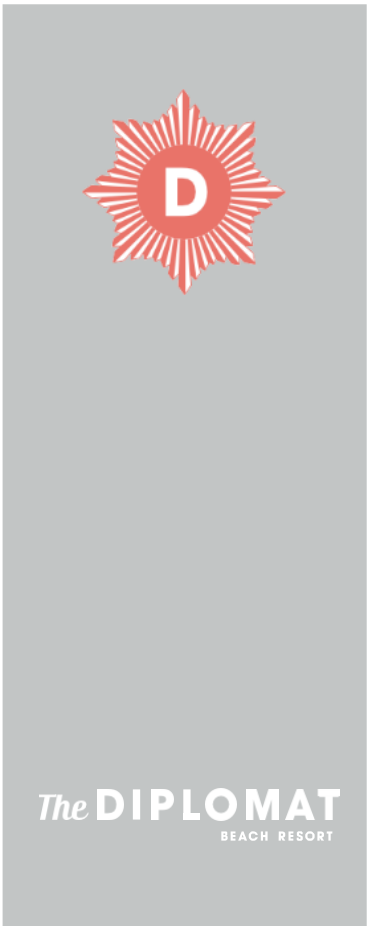
\*Please note that this does not apply for guests staying overnight, regular overnight parking rates will apply.

## CATERING SALES AGREEMENT /DEPOSIT GUIDELINES

In order to reserve a date and function space a Catering Sales Agreement is to be signed and returned to the hotel by the option date listed on the contract along with the initial deposit. A deposit schedule will be outlined in the contract. Final payment will be due no later than ten (10) business days prior to your arrival date. If the event occurs within thirty (30) days of contract signing, the estimated full amount of the event will be required. A credit card must be on file for your event's final payment. Acceptable forms of payment are credit card, cashier's check, cash or wire transfer.

## SPA SERVICES

The Diplomat Spa can customize special packages for the wedding couple and the entire wedding party. From healing massages and cleansing facials to energizing body treatments, a full service Spa experience awaits you. In this serene oceanfront retreat, the worlds of wellness and nature align to deliver the ultimate in personalized pampering. Reservations must be made in advance. Please contact Spa Reception: 954-602-8400.



# The Details...

## FIRE WATCH

Depending on the size and nature of your event, the City of Hollywood Fire Marshal will require that you hire officers from the Hollywood Fire Department to be on site for all events that exceed (500) persons and or when activities increase the need for additional life safety such as fireworks display, hazing, and or open flame before a proximate audience and similar activities. Any activity that can affect the fire alarm and or fire control system will require a fire watch. There is a three (3) hour minimum for fire watch details and is at a rate per hour.

If a Ceremonial Fire will take place indoors the Fire Marshal will be required to be onsite for the duration of the event and applicable charges will apply.

## VENDORS

We will provide you with a list of “preferred vendors” we work with for floral décor, linens, entertainment, photographers and more. If you wish to hire vendors not on the hotel’s preferred vendor list, a copy of the vendor’s insurance policy evidencing minimum of \$1,000,000 (depending on service provided) is required. Some additional charges may be incurred which include but are not limited to the following; security, power, use of freight elevator, clean up fees for confetti and or trash, special requests from vendors you are working with.

## LOAD IN AND OUT

All outside contractors must agree to work within Hotel guidelines for load in/out between 7:00am – 10:00pm. Any items that need to be moved before or after these hours can be stored on P4 level. All décor must be removed at the conclusion of the event. Failure to comply with the Hotel guidelines will result in a facility charge that will be charged to the master account.

EVENTS UNDER 50 GUESTS – A surcharge per person will be added.

## SERVICE CHARGE & FLORIDA STATE SALES TAX

A taxable 24% service charge and 7% state sales tax will apply to all food and beverage and room rental.