



STAY, MEET & DINE™

VAUGHAN SUITES™  
CORPORATE EVENTS CATERING PACKAGE

Monte Carlo Inn Vaughan Suites™  
Your Home Away From Home™



# CATERING MENU

## All Day Meeting Packages

30 Person Minimum, price includes meeting room rental and required presentation equipment and materials

### Executive Package

#### Continental Breakfast

Selection of Juice & Yogurt  
Freshly Baked Breakfast Pastries with Home-style  
Jams & Butter (Muffins, Danishes, Croissants)  
Freshly Brewed Lavazza Coffee & Tea

#### Morning Break

Assorted Cookies  
Freshly Brewed Lavazza Coffee & Tea  
Soft Drinks & Chilled Fresh Juices

#### Light Working Lunch

Garden Salad  
Assorted Cold Cut Sandwiches & Wraps  
(Turkey Breast, Black Forest Ham, Beef, Tuna Salad,  
Egg Salad)  
Sliced Fruit Tray  
Freshly Brewed Lavazza Coffee & Tea

#### Afternoon Break

Freshly Brewed Lavazza Coffee & Tea, Bottled Water, Soft  
Drinks & Chilled Fresh Juices

**\$71.99 per person**

All prices are subject to 18% service fee and HST  
If you have any food allergies, please notify us

### Presidents Package

#### The Continental

Selection of Fresh Juice & Yogurt  
Freshly Baked Breakfast Pastries with Home-style  
Jams & Butter (Muffins, Danishes, Croissants)  
Freshly Brewed Lavazza Coffee & Tea

#### The Wellness Break

Assorted Tea, Bottled Water, Fresh Fruit Tray  
Granola Bars & Yogurt

#### Lunch

Choice of: The Full Monte Working Lunch or Chicken  
Lovers Lunch

#### Afternoon Break

Freshly Brewed Lavazza Coffee & Tea, Bottled Water, Soft  
Drinks & Chilled Fresh Juices

**\$80.99 per person**

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# CATERING MENU

## Breakfast Buffet

15 Person Minimum

### The Continental

Selection of Fresh Juices

Selection of Yogurts

Freshly Baked Pastries, Muffins,  
Danishes, Croissants  
Freshly Brewed Lavazza Coffee &  
Tea

\*Add a Fresh Fruit Tray for \$5.50 /  
person

\*Assorted Fresh Bagels and spreads for  
\$4.50 /person

**\$17.99 per person**

### The Heathly Start

Selection of Fresh Juices

Selection of Yogurts  
Fresh Sliced Fruit Tray

Homemade Muffins  
with Home-style Jams & Butter  
Assorted Cold Cereals or Hot Oatmeal

Freshly Brewed Lavazza Coffee & Tea

**\$22.99 per person**

### The Full Monte

Selection of Fresh Juices

Freshly Baked Breakfast  
Pastries Muffins, Danishes,  
Croissant Accompanied by  
Home-style Jams & Butter

Light and Fluffy Scrambled  
Eggs, Canadian Bacon or  
Breakfast Sausage & Home Fries

Assorted Sliced Fruit Tray  
Freshly Brewed Lavazza Coffee &  
Tea

**\$26.99 per person**

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# CATERING MENU

## Recommended Lunch Selections

15 Person Minimum

### Light Working Lunch

(Minimum 10 People)

Garden Salad or Caesar Salad

Assorted Sandwiches or Wraps

Sliced Fruit Tray

Freshly Brewed Lavazza Coffee & Tea

**\$25.99 per person**

### The Full Monte Working Lunch

Chef's Selection of Soup  
House Salad with a Choice of Three Salad Dressings

Assorted Sandwiches & Wraps  
(Turkey Breast, Black Forest Ham, Veggie, Tuna Salad, Egg Salad)  
Cheese Platter

Assorted Sliced Fruit Tray  
Assorted French Pastries  
Freshly Brewed Lavazza Coffee & Tea

**\$30.99 per person**

### Chicken Lovers Lunch

Garlic Bread

Caesar or Garden Salad

Choice of:  
Roasted Rosemary Chicken or Lemon Herb Chicken  
Served with Potatoes or Rice & Vegetables

Assorted Cakes & Pastries

Freshly Brewed Lavazza Coffee & Tea

**\$33.99 per person**

### The Monte Carlo Lunch

Chef's Selection of Soup  
House Salad with a Choice of Three Salad Dressings

Two Hot Dishes Served with Roasted Potatoes & Seasonal Mixed Vegetables (Roasted Rosemary Chicken, Lemon Herb Chicken Breast, Vegetable or Meat Lasagna or Penne Primavera)

Fruit Tray  
Assorted Cookies  
Freshly Brewed Lavazza Coffee & Tea

**\$40.99 per person**

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# CATERING MENU

## Coffee Break

### Beverage Station

|                                      |             |
|--------------------------------------|-------------|
| Freshly Brewed Lavazza Coffee        | \$3.50/each |
| Chilled Fruit Juices                 | \$3.50/each |
| Soft Drinks                          | \$3.00/each |
| Bottled Water                        | \$3.00/each |
| Chilled Milk 2%                      | \$3.50/each |
| Pot of Freshly Brewed Lavazza Coffee | \$18.99/pot |
| Pot of Assorted Tea                  | \$16.99/pot |

### Freshly Baked Goodies

|                                             |               |
|---------------------------------------------|---------------|
| Assortment of Muffins, Danishes, Croissants | \$30.00/dozen |
| Assortment of Homemade Cookies              | \$26.00/dozen |

## Combination Breaks

### Thirsty Break

\$12.99 per person

Freshly Brewed Lavazza Coffee & Tea, Bottled Water & Chilled Juices

### Light Break

\$16.99 per person

Assorted Cookies  
Freshly Brewed Lavazza Coffee & Tea  
Soft Drinks & Chilled Juices

### The Wellness Break

\$20.99 per person

Assorted Tea  
Fresh Fruit Tray  
Granola Bars & Yogurt  
Bottled Water

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# CATERING MENU

## Cocktail Function Packages

Minimum 20 persons  
Taxes and gratuities not included

### Passed Hors D'oeuvres

#### Per dozen

|                      |         |
|----------------------|---------|
| Lamb Speducci        | \$44.00 |
| Chicken Satay        | \$35.00 |
| Cocktail Spring Roll | \$36.00 |
| Cocktail Samosa      | \$36.00 |
| Mini Assorted Quiche | \$38.00 |
| Mushroom Cap         | \$33.00 |
| Coconut Shrimp       | \$38.00 |
| Bruschetta           | \$34.00 |

### Non- Alcoholic Beverage Package

Includes:

Assorted pops and juices, Lavazza coffee  
and Assorted tea \$6.50 per person

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### Platters

#### Per 20 people

|                     |          |
|---------------------|----------|
| Antipasto           | \$240.00 |
| Fruit               | \$120.00 |
| Vegetables & Dip    | \$90.00  |
| Assorted Cheese     | \$160.00 |
| Dessert Square      | \$120.00 |
| Assorted Sandwiches | \$170.00 |

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# FACILITIES

Monte Carlo Inn - Vaughan Suites™ offers comprehensive conference, meeting and banquet facilities. Whether you are planning a conference for 100 or a small meeting in one of our boardrooms, our facilities are perfect for all types of meetings and functions. With an experienced culinary and sales team dedicated to your function, we will work with each event organizer to ensure that each function, regardless of how small or large, will be as successful as possible.

## Meeting Room Features

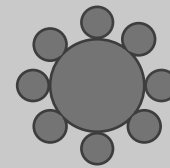
- Individual Climate Control
- Individual control of overhead lighting
- Multi port data jacks and 15 amp circuits available
- Pull down screen
- Digital speakerphones
- Fibre Optic Wired and Wireless Internet
- A Complimentary 500 ml bottle of water, note pad, pen and mint per participant

## Audio-Visual Services

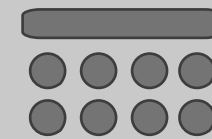
There is a complete line of modern audio-visual equipment available. Fees will vary accordingly based on the type of equipment required, additional fees may be charged if any materials or equipment is ordered by the hotel for your function.

**Please inquire about our Audio Visual fees**

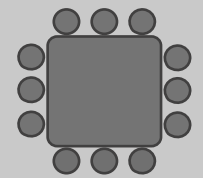
## Seating Configurations



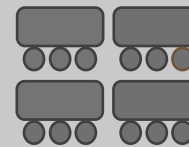
Ballroom



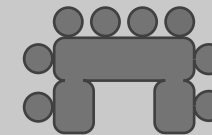
Theatre



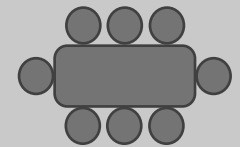
H-Square



Classroom



U-Shape



Boardroom

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# FACILITIES

## Method Of Payment

Direct billing applications are available by contacting the Monte Carlo Inn - Vaughan Suites™ sales division. Corporate accounts are subject to credit approval and all event reservations must be secured with a valid credit card at the time of booking. Other methods of payment include certified cheques, money order, cash and EFT.

## Menu Selection

Monte Carlo Inn & Suites Downtown Markham™ various catering options will appeal to the most demanding palates. Our catering department will assist you in creating your own personal menu, should the attached menu not be suitable for your function.

## Food, Beverage & Bar Service

The bar service and any entertainment must end by 1:00 am. The hotel cannot serve liquor to any individual under the age of 19. You must have a photo I.D. to present to hotel staff when ordering any alcoholic beverage.

## Guarantee

All events with food and beverage require a final guarantee count no less than 72 hours prior to arrival. This guarantee will be a minimum number for which fees will be charged.





# POLICIES

## Cancellations

All Social events will be subject to a \$500 non-refundable deposit and the remaining balance must be paid in full one week prior to the scheduled function. Cancellation of any corporate event less than 14 days will be subject to a cancellation fee equivalent to the room rental, for space held and a percentage of estimated food and beverage cost.

## Confirmation

Upon booking, we require one signed copy of the event order along with a security deposit to confirm arrangements. All tentative bookings will only be held for a maximum of two weeks from the date of booking and are not guaranteed, unless a deposit is received, which is not refundable if cancelled after the two-week period. If another party is prepared to make a definite commitment any time during your tentative booking period, we reserve the right to contact you and will then require a final decision within 72 hours

## Deposits and Payment Procedures

All Social functions will be subject to a **\$500.00 non-refundable security deposit** at the time of booking or within two weeks of receipt of the signed contract. A final balance will be due one week prior to the event. Any additional charges, including any increases in guest meal counts, changes to menu, bar charges and room damages, will be processed on the credit card used to guarantee the account upon signing in to the hotel. Should the estimated final payment of your function not be received one week prior to your event, the Monte Carlo Inn & Suites Downtown Markham™ reserves the right to cancel your function without any refunds of deposits.

## Restrictions

- Guests are asked not to gather in the hallways
- Alcohol is prohibited in hallways, lobbies, patio outside of function rooms, parking lots and public areas not licensed for alcohol consumption
- The hotel has designated smoking areas outside. No smoking is allowed indoors.
- Consumption of food and beverages not purchased from the restaurant or hotel is limited to your guest rooms only
- Should housekeeping find any rooms damaged, in any way, the hotel will charge the credit card responsible for the room for all damages and/or clean up fees.

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# CONTACT

## **Conference and Catering Inquiries**

Sales and Catering Manager  
Tel: (905) 761-7170 ext.2201  
vaughansales@montecarloinn.com

## **Private Dining and Banquet Functions**

Sales and Catering Manager  
Tel: (905) 761-7170 ext 2201  
vaughansales@montecarloinn.com

## **Shipping**

**(any material sent to the hotel)**

Monte Carlo inn Vaughan Suites  
705 Applewood Crescent Vaughan, ON  
L4K 5W8  
(Hwy 7 and HWY 400)

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