

Room Instructions

Check-Out Time:

Check out time is 12:00 noon.

Luggage storage is available after check-out if needed.

Housekeeping Service:

Service is available daily; we will only enter your room for housekeeping when you schedule or ask us to do so.

To Request Housekeeping Service:

Please stop by the front desk or call us before you leave for the day so we can send up the housekeeper to service your room.

Complimentary Wi-Fi:

Network: Harborside_GUEST

Password: hotelguest

See in room guide for full instructions

Located in Closet:

Iron, Iron Board, Hangers, Extra Blanket, and Refrigerator

Refrigerator could also be located in the entertainment center

In Room Safe:

You may swipe any card with a magnetic strip such as a library card, credit card, or some ID cards, this is used as an unguessable key – you cannot be charged to use the safe.

To lock/unlock the safe

Enter a 4–6-digit code and press #

OR

Swipe your magnetic card

Ice Machine:

The Ice machine located on the basement level.

Press “B” in the elevator and exit left.

Telephones:

Local Calls: Dial 9 + number (No charge)

Toll-free calls: Dial 9 + number (No charge)

Front Desk: Dial 0

Safety Procedures:

Fire Exits:

Please familiarize yourself with the fire exit plans located on the back of your door. In the event of a fire, please do not use an elevator, and instead use one of the two stairways to exit the building.

Keys:

Your keys work in the door handle.

The deadbolt is for you to use from inside the room.

Full Digital In-Room Guide

<https://harborsideinnboston.com/inroom>

