

# Steps to follow how to plan your wedding in The Reef Resorts

#### HOW TO PLAN

- Choose a ceremony package: You & Me, Eternal Kiss, Mayan Ceremony or Beachside Love.
- Choose the food and beverage services you
  would like to add from our a la carte services:
  Rehearsal dinner, Post ceremony sunset cocktail
  with appetizers, Plated dinner or buffet, toast,
  wedding cake.
- Choose the entertainment services: live music,
   DJ, dance, lights.
- Confirm your favorite venue & hotel for the ceremony and reception.

#### **HOW TO CONFIRM & BOOK**

- Contact the Wedding Department to check availability and choose a date for the event.
- · Sign all pages of the wedding contract.
- Make a \$500 USD deposit via credit card or wire transfer. In the case we do not receive receipt of proof of payment after the established deadline, the date will be automatically released.
- 4 months before your wedding, our Wedding Coordinator will contact you to confirm & coordinate all the details.
- 1 month prior to the wedding, the total number of guests will be confirmed, and all details will be finalized.
- Send special requests, photo & video, make-up & hair, extra flowers, special decorations and others specifications to your Coordinator.
- An appointment will be arranged with your Wedding Coordinator upon arrival to review all details and make last minute changes.





\$1,349 USD

#### PRF-WEDDING PERKS

Get ready for the big day...

· Bottle of wine and strawberries covered with chocolate upon arrival.

#### CEREMONY

"Yes, I do"...

- · Exclusive venue on the beach & Fresh floral arrangements.
- · Symbolic ceremony conducted by a minister of peace.
- · Delicate bridal bouquet/boutonnière for the couple.
- · Sound equipment with background music and microphone during the ceremony.
- Wedding organization and personalized service from our wedding coordinator.

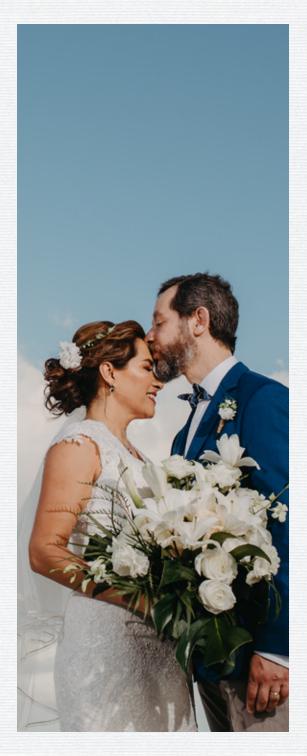
#### POST WEDDING PERKS

Married in paradise...

- Romantic dinner under the stars with gourmet menu (with a choice between: Salmon or beef) for the couple.
- 25% discount for the couple on Spa services (Apply in massages only).
- A government surcharge of \$200 USD will be applied for 1 to 10 additional ceremony guests.
- Different price will apply for external guests & Bed and Breakfast Plan.
- Please find terms and conditions on the last page.







## Eternal Kiss

\$1,669USD

#### PRF-WEDDING PERKS

Get ready for the big day...

- FREE upgrade to Premium package for the couple (applies when staying at the hotel).
- · Welcome in room surprise gift.
- Delicious tropical fruit basket and bottle of wine in the room upon arrival.
- · Amenities for the wedding couple while getting ready for the ceremony.

#### CEREMONY

"Yes, I do" ...

- Exclusive venue on the beach & Fresh floral arrangements decor collection to choose.
- Symbolic ceremony conducted by a minister of peace.
- · Delicate bridal bouquet/boutonnière for the couple.
- · Sound equipment with background music and microphone during the ceremony.
- Wedding organization and personalized service from our wedding coordinator.

#### POST WEDDING PERKS

Married in paradise...

- · Honeymoon decorations in your room on your wedding night.
- Celebrate your honeymoon with a bottle of chilled sparkling wine.
   and exquisite chocolate-covered strawberries in room.
- Romantic first sunrise together with american breakfast in bed.
- 25% discount for the couple on Spa services (Apply in massages only).
- 30-minute couple tension release massage at The Reef Coco Beach or The Reef Playacar Spa.
- Different price will apply for external guests & Bed and Breakfast plan.
- Final prices with Taxes included.
- Please find terms and conditions on the last page.



## Beachside Love \$1,999 USD

#### PRF-WFDDING PFRKS Get ready for the big day...

- FREE upgrade to Premium package for the couple (applies when staying at the hotel).
- Basket of tropical fruits, bottle of wine and strawberries w/chocolate in the couple's room.
- Bottle of sparkling wine & charcouterie for the couple while they get ready for the ceremony.
- 2 FREE nights for the couple for the menu tasting. (not valid for the wedding stay, restrictions may apply), or 6 digital photos for a session the day before or after the wedding.
- Access for the couple to the Roof top at The Reef 28 adults only hotel, including 1 welcome drink and 1 drink from the menu (restrictions may apply).

#### CEREMONY

"Yes. I do"...

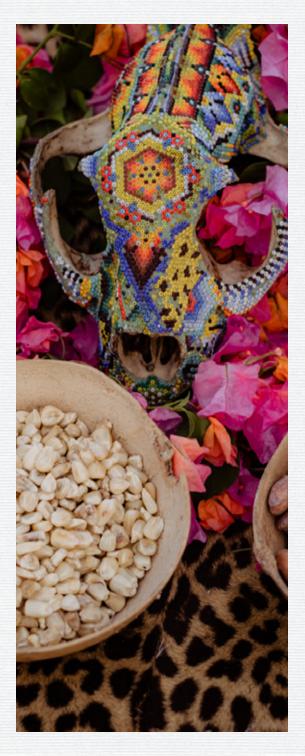
- · Exclusive venue on the beach & fresh floral arrangements decor collection to choose.
- · Symbolic ceremony conducted by a minister of peace.
- · Delicate bridal bouquet/boutonnière for the couple.
- · Sound equipment with background music and microphone during the ceremony.
- · Wedding organization and personalized service from our wedding coordinator.

#### POST WEDDING PERKS

#### Married in paradise...

- · Honeymoon decorations in your room on your wedding night.
- Celebrate your honeymoon with a bottle of chilled sparkling wine 'Prosecco' and exquisite chocolate-covered strawberries in room
- · Romantic first sunrise together with breakfast in bed.
- · Late check out until 3:00 PM (on request, subject availability).
- 25% discount for the couple on Spa services (Apply in massages only).
- 30 min. couple tension release massage at The Reef Coco Beach or The Reef Playacar Spa.
- Use of sauna and steam room for 2 days by appointment. Valid only for couples at The Reef Playacar.
- Body exfoliation treatment for the couples at The Reef Coco Beach.
- Different price will apply for external guests & Bed and Breakfast plan.
- Final prices with Taxes included.
- Please find terms and conditions on the last page.





## Mayan Ceremony on the Beach

Up to 30 people \$1,689 USD

#### BEFORE THE CEREMONY

Get ready for the big day...

- FREE upgrade to Premium package for the couple (applies when staying at the hotel).
- · Amenities for the wedding couple while getting ready for the ceremony.

#### CEREMONY

"Yes, I do"...

- · Special Mayan ceremony with Chaman and Incensory.
- · Delicate bridal bouquet/boutonnière for the couple.
- · After ceremony celebratory toast with special drink.
- Wedding organization and personalized service from our wedding coordinator.

#### POST WEDDING PERKS

#### Married in paradise...

- · Romantic dinner under the stars with gourmet menu.
- 25% discount for the couple on Spa services (Applies only to massages).

#### **EXTRAS**

| ٠ | 1 Musician  | \$150 | USD  |
|---|---|-------|------|
|   | 3 Musicians   | \$270 | USD  |
|   | Special price for the Mayan Ceremony at The Reef Coco Beach | 1 559 | HICD |

- Different price will apply for external guests & Bed and Breakfast plan.
- Final prices with Taxes included
- Please find terms and conditions on the last page



## Wedding Celebration Extra Services

| Rehearsal semi-private dinner in one of our A la carte restaurants with 3 courses             | 10 to 20 guests | \$15   | USD |
|---|-----------------|--------|-----|
| Private event on the beach with a 3 course plated dinner, and 4 hours of international drinks | Min. 20 guests  | \$60   | USD |
| Private event on the beach with buffet and 4 hours of international drinks                    | Min. 40 guests  | \$75   | USD |
| 1 Cocktail hour with international drinks & delicious appetizers                              | Per person      | \$18   | USD |
| Toast with sparkling wine   | Per person      | \$2    | USD |
| Wedding cake  | From            | \$150  | USD |
| Extra hour with international drinks  | Per person      | . \$15 | USD |
| Extra hour with premium drinks  | Per person      | \$25   | USD |

Special price for Upgrade to Premium drinks (4 hours) \$20 USD additional per person.

<sup>-</sup> Different price will apply for external guests & Bed & Breakfast plan



<sup>-</sup> Prices are per person in American dollars (USD)

<sup>-</sup> Prices do not include taxes and service

<sup>-</sup> All drinks during the private event will be national.

<sup>-</sup> Premium drinks will only be available ONLY if 100% of the guests buy this package.



## Other Wedding Services

#### MUSIC SETS (45 minutes)

|  | SOLISTSFrom \$350 USD  | GROUPSF                  | rom \$    | <b>450</b> USD |     |
|--|--|--------------------------|-----------|----------------|-----|
|  | · Violin   | · Acoustic trios         |           |                |     |
|  | • Guitar   | (Romantic, jarocho or I  | Мехіса    | n trio)        |     |
|  | Piano - Symphonic harp                                       |                          |           |                |     |
|  | ·Flute   | (Classical music reperto | oire of   | your choice    | (دِ |
|  | · Voice & guitar · Marimba (4 element                        |                          |           |                |     |
| · Saxophone · Mariachi band (5 elements) |  |                          |           | 2)             |     |
|  |  | riandem band (5 ch       | JITICITES |                |     |
|  | SOUND SYSTEM   |                          |           |                |     |
|  | $\cdot\;$ Package including: DJ, sound equipment and lights  | for 4hrs                 | . from    | \$1,100        | USD |
|  | $\cdot\;$ Package including: DJ, sound equipment, lights, wh | ite acrylic              |           |                |     |
|  | dance floor & 4 pyrotechnic shots for 4hrs                   |                          | . from    | \$1,700        | USD |
|  | · Sound equipment for IPod or USB (4 hours)                  |                          |           |                | USD |
|  | · Extra DJ Hour  |                          |           | \$124          | USD |
|  | LOVE letters for event                                       |                          |           | \$350          | USD |
|  |  |                          |           |                |     |
|  | COMPLEMENT YOUR EXPERIENCE (2 hours                          | s service)               |           |                |     |
|  | · Videobooth 360°  |                          | From      | \$480          | USD |
|  | · Fire show  |                          | From      | \$850          | USD |
|  | · Master of ceremony   |                          | From      | \$350          | USD |



<sup>\*</sup> Prices are in American dollars (USD) and subject to changes

<sup>\*</sup> Prices do not include taxes

## Other Wedding Services

| C  | F | D        | F | M   | 0 | N  | V |  |
|----|---|----------|---|-----|---|----|---|--|
| 1. | _ | $\Gamma$ |   | 1 1 |   | ı٧ | 1 |  |

| CEREMONY  |         |     |
|---|---------|-----|
| Extra for a legal ceremony for foreigner                        | \$1,500 | USD |
| Extra for a legal ceremony for mix couples (Mexican/foreigner)  | \$1,200 | USD |
| Extra for Mayan ceremony  | \$650   | USD |
|   |         |     |
| OTHERS  |         |     |
| Fee charged for each outside supplier used                      | \$150   | USD |
| Additional ceremony guest                                       | \$15    | USD |
| Any delivery to guest rooms(per room)                           | \$4     | USD |
|   |         |     |
| PRIVATE FUNCTIONS   |         |     |
| Events on the beach   |         |     |
| (applies in case of not acquiring one of our ceremony packages) | \$350   | USD |
| Ballroom (4 hours)  | \$400   | USD |
| Beach Club  | \$500   | USD |



<sup>\*</sup> Prices are in American dollars (USD) and subject to changes

<sup>\*</sup> Prices do not include taxes



## Wedding Group Benefits

#### **COMPLEMENTARY NIGHTS**

1 FREE night for the couple per every 14 rooms paid per night (maximum 7 free nights).

#### **UPGRADES**

1 FREE upgrade for the couple to a Premium package per 10 rooms paid or more.

#### COMPLEMENTARY NIGHTS FOR ANNIVERSARY

A couple returning for their wedding anniversary in the following year (12 months), will be granted 2 free night's stay. This only applies with a minimum reservation of 2 paid nights (subject to availability).

#### EXCLUSIVE PERKS AND PRIVILEDGES BOOKING THROUGH OUR WEBSITE

- · Special wedding group rate starting with 8 rooms, with 3 nights of minimum stay.
- 1 hour of cocktail with national drinks (15-24 rooms reserved for 3 nights or more).
- · Complimentary vintage string of lights for events of 50 or more people.

<sup>-</sup> Only valid when you purchase any of our wedding services



<sup>-</sup> To benefit from these advantages, it is mandatory that all the reservations are made through the same source: Tour Operator, Travel Agency or our website.

<sup>-</sup> The reservation for the bride and groom should be part of the group reservation to apply those benefits.

<sup>-</sup> These benefits applies only for groups of 8 rooms or more.

## Wedding Information

#### PRIVATE FUNCTIONS

- · All private functions that are hosted outdoors must be over by 1:00 am.
- All private functions that are hosted in the ballroom can go untill requested time with the purchase of aditional hours. The time limit is until 3:00 am.
- · Private function will include standard décor set-up.
- · Additional décor may be purchased trought an in-house vendor.
- For details and price please contact your wedding coordinator.

#### **EXTERNAL GUESTS**

- The Reef Resorts allows you to have external guests in your private event.
- The prices for external guests are different from those mentioned in these packages. Please review these prices with your wedding coordinator.
- External guests can arrive at the hotel 30 minutes before the event.
- · External guests must register at the lobby with a valid ID.
- The identification will be returned at the time of departure.
- External guests have 20 minutes of tolerance after the event ends.
- In case external guests want to extend their hours inside the hotel, the cost will be \$40 USD per person until 1:00AM.
- If the external guests stay at the hotel 20 minutes after the event ends, they would be charged for the night pass.

#### LEGAL-CIVIL CEREMONIES REQUIREMENTS

- Civil ceremonies can only be performed between the days of Monday to Saturday.
- · Arrive to the hotel 2 business days before the wedding.
- An additional administrative government fee will be applied to all civil ceremonies (page 5).
- · Valid Passport of the wedding couple.
- · Civil weddings celebrated in Mexico are valid outside.
- Birth certificated (certified copy of each).
- Original blood test (to determine blood types, HIV and STD). Test
  must be taken at the Resort and results are ready within 24
  hours. Fee is included in the administrative government fee. If
  test is positive special release must be signed by couple in order
  to proceed with the ceremony.
- Tourist ID (provided by customs upon your arrival at Cancun International Airport) please be sure to complete all information correctly on tourist ID, otherwise you may need to obtain a new Tourist ID at the airport.
- Name, age, nationality, home address, occupation, passport and tourist ID of 4 witnesses. Witnesses must arrive 2 business days (Monday - Friday) prior to ceremony. Witnesses must be 18 years or older. If witnesses are not available, we will provide them with an additional charge of \$15 USD per witness.
- · Civil ceremonies are performed in Spanish or English.
- The Reef Resort Hotels are allowed to perform egalitarian weddings.
- Additional requirements may apply if either party is divorced.



## Fees & Policies

#### **TERMS & CONDITIONS**

- · Services & taxes are not included.
- Prices in USD and subject to changes.
- Accommodation is not included.
- · Dates subject to availability.
- Prices valid only for The Reef Resorts guest.
   If you are not a guest and you want to celebrate your wedding with us please contact groups@thereefresorts.com for price information.
- 15 days before the wedding it will not be possible to make any changes in the contract.

#### **PAYMENTS & CANCELLATIONS**

- In order to guarantee your wedding day, we request an initial payment in advance of \$500 USD.
- The first payment will NOT be refundable in case of cancellation.
- Cancellation from 60 to 31 days, the hotel will charge 50% of total paid.
- Cancellation from 30 days or less, the hotel will charge a full penalty of 100%.
- · No show is no refundable.

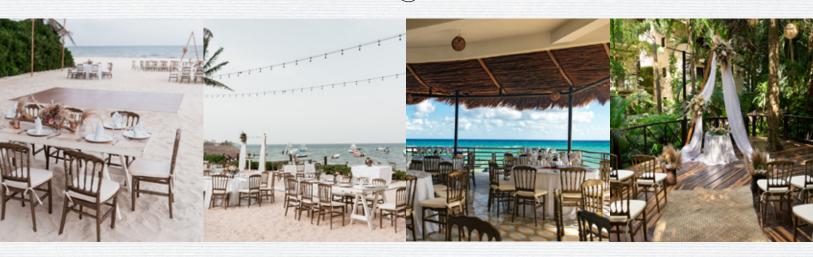
Visa, Mastercard and American Express are accepted (with commission fee).

Personal checks are not accepted at the Hotel.





## Wedding Venues



BEACH BEACH CLUB CENOTE



GARDEN THEATER ROOFTOP TERRACE



+52 984 873 4120 ext. 4112

Q+52 984 180 8895

groups@thereefresorts.com

groups1@thereefresorts.com

©Thereefevents

