

### **INFORMATION NOTE**

on the application of the provisions of the General Regulation for the Protection of Personal Data in relation to natural persons or with natural persons representing legal entities that buy services provided by Ana Hotels

We, at ANA HOTELS SA, are interested in respecting your privacy, and therefore our privacy policy and all related procedures comply with the General Data Protection Rules. You can find all information related to this topic at: https://www.anahotels.ro/en/privacy-policy.html

## NOTIFICATION OF CONFIDENTIALITY

CROWNE PLAZA, ATHENE PALACE HILTON (Bucharest), EUROPA (Eforie Nord), BRADUL, SPORT and POIANA (Poiana Brasov) belong to ANA HOTELS SA. Below you can find information that explains how we collect personal data in relation to individuals or individuals representing legal entities that buy specialized services offered by Ana Hotels.

### WHAT INFORMATION DO WE COLLECT YOU ABOUT YOU?

We collect the following data: first and last name; residence; identity card coordinates; optionally with the consent of the holder: telephone number; Email Address.

# WHY DO WE COLLECT INFORMATION ABOUT YOURSELF?

We collect the above data to ensure proper performance of the contract (s) between your company and you.

#### **HOW DO WE USE YOUR INFORMATION ABOUT YOURSELF?**

All this information is necessary to be able to work effectively with you. We do not sell your data to other entities. The data is stored on our servers for 6 months after you stop working with your presence, and then they are automatically deleted.

## INTERNATIONAL TRANSFER OF PERSONAL DATA

The personal data you fill out is not sent abroad in any form.

# ACCESS TO INFORMATION, DATA RECTIFICATION, COMPLAINTS

We ensure that all of your rights are respected and that your personal data is fully protected. They are kept secure in our systems so that no unauthorized person can access them. The contact details of the department dealing with personal data protection are: <a href="mailto:dpo@anahotels.ro">dpo@anahotels.ro</a>

You have the right to complain to the National Supervisory Authority for Personal Data Processing. This is the control body you can address if you feel that your requests have not been resolved by law. More information can be found at the following address: <a href="http://www.dataprotection.ro/?page=contact">http://www.dataprotection.ro/?page=contact</a>

# **VALIDITY OF THE NOTIFICATION OF CONFIDENTIALITY**

This version of the Information Note is in force since May 2018 and will update if new legal requirements arise.

Updated: 25.05.2018