

QUAY WEST

MELBOURNE



# QUAY WEST SUITES MELBOURNE

*Meetings & Events*

An aerial photograph of Melbourne, Australia, showing a mix of modern glass skyscrapers and older brick buildings. A large white rectangular box is centered on the image, containing text. The background shows the city's layout, including the Yarra River and various urban structures.

## ABOUT US

Set amongst the cosmopolitan shops, restaurants and bars of picturesque Southbank promenade and overlooking the Yarra River, Quay West Suites Melbourne combines five meetings and event spaces, along with studio rooms, generously sized one, two and three bedroom apartments and all the services and facilities of a five star hotel.

Just a short stroll to public transport, the CBD, the arts precinct and sporting stadiums of Melbourne, Quay West Suites is in an exceptional location for conferencing delegates, business travellers and leisure guests looking to explore the best of Melbourne.

## HOTEL FACILITIES

Any leisure time? Head out the hotel front door to stroll along Southbank Promenade and take in the sweeping views of Melbourne, or relax in the sun with a drink in hand on our outdoor terrace.

Delegates also enjoy complimentary access to a superb range of leisure facilities including the indoor heated magnesium mineral swimming pool, steam room, spa and gymnasium.

Complimentary Wi-Fi throughout the hotel  
24 hour Reception & In-room dining  
Secure car parking

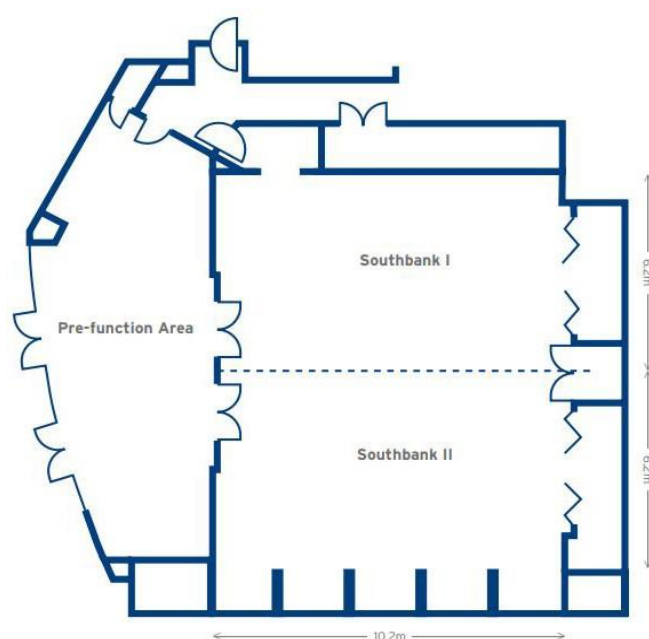
Our hotel is an accredited ALLSAFE hotel practising the highest standards in health and hygiene for the comfort and well-being of our guests.

## MEETING SPACES

Quay West Suites Melbourne boasts a variety of meeting spaces for functions of all shapes and sizes. Two Southbank meeting rooms can be used individually to create an intimate conference, or joined together to make a larger space for presentations and events. The venue also offers a stylish restaurant, bar and outdoor terrace available for private use. The terrace comes into it's own in the warmer months with breathtaking views of Melbourne's CBD, the ideal place for social events and functions.

### *Venue features and facilities*

- 5 versatile event suites
- Natural light
- Day packages and residential conference packages available
- Complimentary Wi-Fi for all delegates
- Complimentary use of portable phone and tablet charges
- In-built projector & screen
- Inspired theming and entertainment
- Pre and post conference activities available
- Notepads, pens, mints and bottled water



All meeting room capacity limits are standard without social distance restrictions applied.

### CAPACITY CHART

MEETING SPACE	THEATRE	U-SHAPE	BOARDROOM	CLASSROOM	CABARET	COCKTAIL	AREA M <sup>2</sup>	HEIGHT M
Southbank I	60	24	25	36	35	80	64	2.65
Southbank II	60	24	25	36	35	80	64	2.65
Southbank I & II	120	35	40	72	80	160	128	2.65
Jarrah Restaurant	-	-	20	-	-	120	72	
Jarrah Bar	-	-	20	-	-	120	60	



## ACCOMMODATION

Quay West Suites Melbourne has a range of accommodation options to suit your delegates' needs. Choose from studio rooms with kitchenettes, or spacious one, two and three bedroom apartments with separate lounge and dining areas, full kitchens, laundry facilities and private balconies with panoramic views. Guests enjoy complimentary Wi-Fi throughout the hotel, and have access to onsite fitness facilities, restaurant and bar and in room dining. Our concierge team are on hand to make your stay at Quay West Suites Melbourne a memorable one.

### *1 Bedroom Apartment*

- Open plan living and dining area
- Fully equipped kitchen
- Private balcony
- Washing machine and dryer
- 1 Queen Bed or 1 King Bed

### *2 Bedroom Apartment*

- Large living and dining area
- Fully equipped kitchen
- Private balcony
- Washing machine and dryer
- 1 Queen Bed and 1 King Bed
- Two bathrooms



## DAY DELEGATE PACKAGE

### Arrival Tea

Nespresso coffee & Dilmah tea station

### Morning Tea

Nespresso coffee & Dilmah tea station

Select one savory or one sweet platter

### Lunch

Select one hot dish and one side dish

Vegetarian pasta or rice

Two salads

Orange juice and bottled soft drinks

Nespresso coffee & Dilmah tea station

### Afternoon Tea

Nespresso coffee & Dilmah tea station

Select one savoury or one sweet platter

### Additional Inclusions

- Seasonal fruit bowl in the meeting room
- Notepads, pens, water & mints
- Standard AV equipment including data projector, 96 inch screen, whiteboard & flipchart
- Discounted secure parking available on request
- Working lunches available on request

## POST MEETING

Enjoy canapés and beverages in Jarrah Bar, or on the outdoor terrace in warmer months.

### *Canapé Packages*

#### **1 hour canapé package**

A choice of four bite size canapés and one substantial canapé

#### **2 hour canapé package**

A choice of six bite size canapés and one substantial canapé

### *Beverage Packages*

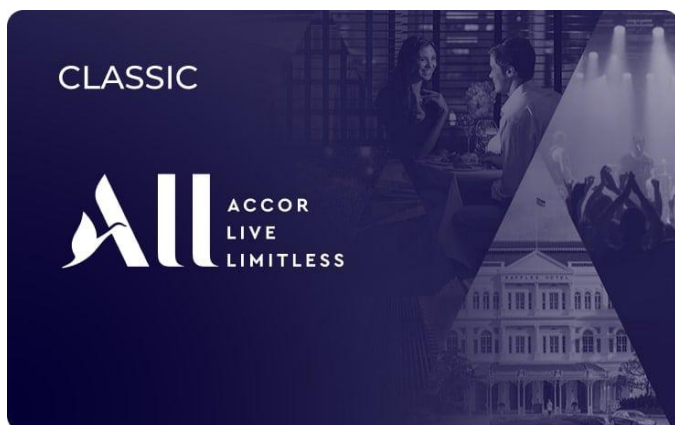
A variety of beverage packages are available.







## WELCOME TO ALL – ACCOR'S LIFESTYLE LOYALTY PROGRAM



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QUAY WEST



MELBOURNE

*Call our team to discuss your next event*

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