*Wedding Package* 2024



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# Congratulations!

Happily ever after begins at the Coast Tsawwassen Inn. We are contemporary, environmentally friendly and *Refreshingly Local*™, offering an experience that is anything but ordinary. Our hotel is nestled in Delta, BC's friendly Tsawwassen community, just minutes away from the BC Ferry terminal.

You'll love the gorgeous seaside community surrounding us, which inspires the local, refreshing vibe you'll feel throughout our elegant, upscale event space and all-suite hotel. Combined with our warm, dedicated service and expert event management team, your event will be a memorable and refreshingly local experience.

With our central location, conveniently close to the US border, Tsawwassen ferry terminal, and only 30 minutes from the Vancouver International Airport. Guests needing to stay overnight can settle in and make themselves at home in one of our large, comfortable newly modernized guest suites. For the Bride and Groom, it's just an elevator ride to your luxurious jacuzzi suite.

Host an elegant wedding reception for up to 240 people in our Pacific Ballroom or exchange your wedding vows in warmer weather on our spacious, outdoor patio. Now that you've said yes, allow our team of professionals to do the rest. We will ensure every aspect of your event is managed with care.

We offer on-site and off-site catering, with savoury selections that will make your reception an unforgettable experience. Allow our culinary team to cater a menu specifically for your special day that is rich with *Refreshingly Local*<sup>™</sup> flavours that includes the high standard of service available at our hotel.

Our team of experienced and caring event specialists can help you create the successful event you've envisioned, one that leaves a lasting impression on your valued guests.

### We look forward to working with you!

### Maria Durham

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# wedding package

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\*for offsite catering minimum of F&B spend and 50+ guests apply.

# breakfast buffet

All breakfasts include Starbucks® fresh brewed coffee and decaffeinated coffee, assorted black, green, and herbal teas, & a selection of chilled juices.

### TRADITIONAL HOT BREAKFAST

**\$26 per person** (minimum 20 guests)

Scrambled eggs cheddar cheese with chives

Canadian maple bacon

Roasted country-style breakfast sausage

Seasoned baby Yukon gold potato hash browns

Assortment of house baked mini muffins, Danish & croissants with butter & preserves

#### **POST-WEDDING BC BREAKFAST**

**\$37.50 per person** (minimum 20 guests)

Scrambled eggs with BC smoked salmon & fresh dill

BC smoked crispy bacon & maple pork sausages

Seasoned baby Yukon gold potato hash browns

Assortment of house baked mini muffins, Danish & croissants with butter & preserves

Chilled individual low-fat fruit yogurts Fresh cut seasonal fruit platter

### Enhance your Breakfast Buffet

Turkey sausage	\$4.50 per person
Fresh cut seasonal fruit platter	\$6.50 per person
French toast or waffles with syrup or fruit compote with cream	\$4.50 per person
Fresh fruit kabobs with vanilla yogurt	\$8 per person
Chef attended Omelet Station prepared to order (With your choice of Farmhouse cheddar, honey ham, sautéed mushrooms, scallions, baby shrimp & tomatoes)	\$10 per person
Eggs Benedict with Canadian back bacon & hollandaise	\$8 per person

All prices are subject to change. An 18% service charge and applicable taxes are not included in the list price.

# brunch buffet

All brunches include Starbucks<sup>®</sup> fresh brewed coffee and decaffeinated coffee, assorted black, green, and herbal teas, & a selection of chilled juices.

### **PERFECT BRUNCH | \$42 per person**

(minimum 30 guests)

### BREAKFAST

Assortment of house baked mini muffins, Danish & croissants with butter & preserves

Canadian maple bacon, breakfast sausage

Seasoned Yukon gold potato hash browns

Scrambled eggs cheddar cheese with chives

Fresh cut seasonal fruit platter and Chef's selection of cakes & pies

#### MAINS (choose two)

Tender butter chicken with vegetables & basmati rice pilaf

Beef & vegetable stir fry

Chickpea & cauliflower curry (V, Vegan, GF)

Cavatappi with goat cheese, sundried tomatoes & Kalamata olives in Italian seasonings

Baked classic mac & cheese

#### SIDES (choose three)

Lemongrass basmati rice

Chef's choice vegetable entourage tossed in herb garlic olive oil

Assorted pot stickers with ponzu sauce

House made pakora with mango tamarind chutney (V, Vegan, GF)

### SALADS (choose three)

**Mixed greens** with asiago cheese, dried cranberries & maple almonds with raspberry vinaigrette

**Baby spinach** salad with green apple & goat cheese salad with citrus vinaigrette

**Kale Caesar** salad with fresh baked croutons & parmesan shavings

Marinated & roasted mixed mushroom & vegetable salad

**Bocconcini & tomat**o salad with pesto & balsamic reduction

**Traditional potato** salad with egg & green onion

**Baby arugula** salad with roasted mushrooms & crumbled blue cheese drizzled with aged balsamic

**Marinated chickpea** salad with roasted butternut squash, & roasted red peppers served with basil vinaigrette

Ancient grain & lentil salad with roasted winter vegetables with lemon basil vinaigrette

Vegetarian spring rolls (V)

# Enhance your Brunch Buffet

Turkey Sausage	\$4.50 per person
Chef attended Omelet Station prepared to order	\$10 per person
(With your choice of Farmhouse cheddar, honey ham, sautéed mushrooms, scallions, baby shrimp & tomatoes)	
Eggs Benedict with Canadian back bacon & hollandaise	\$8 per person

All prices are subject to change. An 18% service charge and applicable taxes are not included in the list price.

# plated lunch

All plated lunches include Starbucks<sup>®</sup> fresh brewed coffee and decaffeinated coffee, assorted black, green and herbal teas.

### PLATED THREE COURSE LUNCHEON

(minimum 30 guests)

STARTERS (choose one)

Chef's daily soup creation

**Mixed greens with asiago cheese**, dried cranberries & maple almonds with raspberry vinaigrette

**Kale Caesar salad** with fresh baked croutons & parmesan shavings

**Baby spinach salad** with green apple & goat cheese with citrus vinaigrette

**Grilled asparagus** wrapped in prosciutto & drizzled with pesto vinaigrette

DESSERT (choose one)

Baked apple pie with vanilla Chantilly cream & cinnamon streusel

Baked banana cheesecake drizzled with caramel sauce

Chocolate mousse cup with seasonal berries

Lemon curd tart served with whipped cream

ENTRÉES (choose one)	
Wild mushroom ravioli with a tarragon & white wine cream sauce (V)	\$43 per person
<b>Bacon wrapped pork tenderloin</b> with spiced apple chutney, garlic mashed potatoes, fresh seasonal vegetables	\$45.50 per person
<b>Prosciutto wrapped chicken breast</b> with a fontina cheese sauce, wild rice pilaf, fresh seasonal vegetables	\$45.50 per person
<b>6oz strip loin steak cognac &amp; pepper jus</b> , wild mushrooms, roasted potatoes, fresh seasonal vegetables	\$49.50 per person
<b>Slow butter braised wild BC salmon</b> with tiger prawn & lemon, wild rice pilaf, fresh seasonal vegetables	\$49.50 per person
All Entrees served with assorted fresh from the oven bread rolls with butter	

All prices are subject to change. An 18% service charge and applicable taxes are not included in the list price.

All dinners include Starbucks® fresh brewed coffee and decaffeinated coffee, assorted black, green and herbal teas.

**SOUTHWESTERN BBQ | \$50 per person** *(minimum 30 guests)* 

### STARTERS

Fresh vegetable crudités with ranch dip

**Traditional coleslaw** with carrots, green onions & sunflower seeds in an apple cider vinaigrette

**German potato salad** with green onions, fresh dill & bacon bits in house dressing

**Caesar salad** with fresh baked croutons & parmesan shavings

### ENTRÉES

House marinated BBQ chicken breast

Slow cooked pulled pork in smoky BBQ sauce

House-made baked beans & andouille sausage cassoulet

#### Served with:

House-made corn bread muffins Portuguese buns

Crispy onions

Chipotle mayo

### DESSERTS

Blueberry crisp with ice cream Fresh cut seasonal fruit platter



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### SIGNATURE CENTENNIAL | \$51 per person

(minimum 30 guests)

### SALADS (choose three)

**Mixed greens** with asiago cheese, dried cranberries & maple almonds with raspberry vinaigrette

**Baby Spinach** salad with green apple & goat cheese with citrus vinaigrette

**Bocconcini & tomat**o salad with pesto & balsamic reduction

Greek salad with Kalamata olives & feta cheese

Ancient grain & lentil salad with roasted winter vegetables with lemon basil vinaigrette

**Pasta salad** with sundried tomatoes, artichoke & olives with apple lime dressing

### ENTRÉES (choose two)

**Chicken breast** with forest mushrooms in a Marsala cream

**Chicken breast tagine** with dried fruits & olives in a saffron glaze (GF)

Wild BC salmon with lemon caper butter (GF)

Baked cod in beurre blanc with dill (GF)

Slow-roasted maple-glazed rosemary pork shoulder with apple demi

**Cavatappi with goat cheese**, sundried tomatoes, Kalamata olives, trio peppers & caramelized onions in Italian seasonings (V)

Chickpea & cauliflower curry (V, Vegan, GF)

Lentil, spinach & almond stew (V, Vegan, GF)

Vegetarian lasagna al forno (V)

SIDES (choose one)

Roasted Yukon gold potatoes dressed with fresh herbs

Basmati rice pilaf

### Served with:

Chef's choice vegetable entourage tossed in herb garlic olive oil

Assorted bread rolls & butter

Chef's selection of cakes, pies & dessert squares

Fresh cut seasonal fruit platter

# *Enhance the Signature Centennial Buffet*

Additional Entrée from menu above	\$8 per person
Assorted seafood lasagna with dill cream sauce & trio cheese	\$9 per person
Lamb kebobs with tzatziki sauce	\$9 per person
Chef attended Carving Station	
Top round of beef au jus with horseradish & gourmet mustards	\$9 per person

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### TI AMO | \$58 per person

(minimum 30 guests)

### SALADS (choose three)

**Mixed greens** with asiago cheese, dried cranberries & maple almonds with raspberry vinaigrette

**Caesar salad** with fresh baked croutons, parmesan shavings & house made dressing

**Bocconcini & tomato salad** with pesto & balsamic reduction

**Baby arugula salad** with roasted mushrooms & crumbled blue cheese with aged balsamic

**Panzanella salad** with Italian bread, fresh basil & tomatoes with a red wine vinaigrette

#### PLATTER

Antipasto platter including grilled Mediterranean vegetables with mixed marinated olives & pickles

#### PASTAS (choose two)

### Beef lasagna al forno

**Chicken penne** with Kalamata olives, artichoke hearts, sundried tomatoes in roasted garlic pesto sauce

**Charbroiled chicken farfalle** with carbonara sauce & parmesan shavings

**Penne misto mare with shrimp**, mussels & cod in white wine garlic cream sauce

Butternut squash ravioli with sage butter (V)

**Cavatappi with goat cheese**, sundried tomato, Kalamata olives, trio peppers & caramelized onions in Italian seasonings (V)

**Vegetarian cannelloni** with roasted tomato sauce (V)

### ENTRÉES (choose two)

**Breaded chicken parmesan** with mozzarella cheese & ham in marinara sauce

**Umbria sausage-bake with andouille**, chorizo & mild Italian sausage with roasted fennel & peppers

**Pork tenderloin scallopini** in Marsala cream sauce

**Mediterranean fish stew** with white fish, shrimp, prawns & bay scallops stewed in smoked paprika tomato sauce

#### Served with:

Grilled focaccia & garlic bread basket

#### DESSERTS

Tiramisu tort

Chef's selection of cakes and pies

Fresh cut seasonal fruit platter

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### COAST BOUNDARY BAY | \$62 per person

(minimum 30 guests)

### SALADS (choose three)

**Mixed greens** with asiago cheese, dried cranberries & maple almonds with raspberry vinaigrette

**Baby arugula salad** with roasted mushrooms & crumbled blue cheese with aged balsamic

Greek salad with Kalamata olives & feta cheese

**Bocconcini & tomat**o salad with pesto & balsamic reduction

**Marinated chickpea salad** with roasted butternut squash & roasted red peppers served with basil vinaigrette

**Panzanella salad** with Italian bread, fresh basil & tomatoes with a red wine vinaigrette

### ENTRÉES (choose two)

**Oven roasted wild BC salmon** with lemon caper butter (GF)

Grilled citrus-oregano marinated chicken breast souvlaki (GF)

Grilled marinated beef souvlaki (GF)

Fork tender braised marinated beef short ribs in port jus

**Charbroiled chicken farfalle** with carbonara sauce & parmesan shavings

Butternut squash ravioli with sage butter (V)

**Cavatappi with goat cheese**, sundried tomatoes, Kalamata olives, trio peppers & caramelized onions in Italian seasonings (V)

Chickpea & cauliflower curry (V, Vegan, GF)

Potato gnocchi with sage butter(V)

**Vegetarian cannelloni** with roasted tomato sauce (V)

### Served with:

Antipasto platter including grilled Mediterranean vegetables with mixed marinated olives & pickles

Roasted Mediterranean vegetables in herb garlic olive oil

Roasted Greek style potatoes

Grilled pita bread basket with hummus & tzatziki

### Choose one of the following Carving Stations:

Roasted shoulder of lamb marinated with rosemary, olive oil & garlic

Roasted top round au jus with horseradish & gourmet mustards

Roasted top round Brazilian style with chimichurri sauce

#### DESSERT

Chef's selection of dessert squares, cakes & pies

Fresh cut seasonal fruit platter

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All dinners include Starbucks<sup>®</sup> fresh brewed coffee and decaffeinated coffee, assorted black, green and herbal teas.

**COAST CLASSIC | \$75 per person** (minimum 30 guests)

#### SALADS (choose four)

**Mixed greens** with asiago cheese, dried cranberries & maple almonds with raspberry vinaigrette

**Kale Caesar salad** with fresh baked croutons & parmesan shavings

**Baby spinach salad** with bacon, egg & sauteed balsamic mushrooms in a honey pepper vinaigrette

Greek salad with Kalamata olives & feta cheese

**Bocconcini & tomato** salad with pesto & balsamic reduction

Ancient grain & lentil salad with roasted winter vegetables & a lemon basil vinaigrette

**Marinated chickpea salad** with roasted butternut squash & roasted red peppers served with basil vinaigrette

Marinated & roasted mixed mushroom & vegetable salad

#### PLATTERS

**Seafood platter** with wild BC salmon marinated in sweet chili Thai sauce, poached prawns infused with garlic, dill & beer, butter clams in white wine, sweet gulf shrimp & smoked salmon with condiments

**Charcuterie platter** including a selection of deli meats, Canadian & International cheese, roasted vegetable, mixed olives, condiments & crackers

Fresh vegetable crudites with ranch dip

**ENTRÉES** (choose three: two meat & one vegetarian)

**Chicken breast** with mushrooms, tomatoes, peppers, onion & bacon sauce

**Baked cod** with shrimp & crab in brandy lobster sauce

Wild BC salmon in a citrus herb beurre blanc

Fork tender braised marinated beef short ribs in port jus

Slow roasted maple glazed rosemary pork tenderloin with apple demi-glace & warm apple chutney

Seafood cannelloni with dill cream sauce

**Butternut squash,** edamame & corn in coconut, basil sauce (V, Vegan, GF)

**Cavatappi with goat cheese**, sundried tomato, Kalamata olives, trio peppers & caramelized onions in Italian seasonings (V)

**Chickpea & cauliflower curry** (V, Vegan, GF)

Vegetarian moussaka with eggplant, zucchini, bell peppers, mushrooms & bechamel sauce (V)

#### Served with:

Roasted Yukon gold potatoes dressed with fresh herbs

Basmati rice pilaf

Chef's choice vegetable entourage in herb garlic olive oil

Assorted bread rolls & butter

#### Choose one of the following Carving Stations:

Roasted Dijon crusted prime rib with au jus

Roasted boneless shoulder of lamb marinated with rosemary, olive oil & garlic & served with a grainy Dijon demi-glace

### DESSERT

Chef's selection of dessert squares, cakes & pies

Fresh cut seasonal fruit platter

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Wedding Package 2024

# plated dinner

All plated dinners include Starbucks<sup>®</sup> fresh brewed coffee and decaffeinated coffee, assorted black, green and herbal teas.

# PLATED THREE COURSE DINNER

(minimum 30 guests)

### STARTERS (choose one)

**Double smoked tomato basil & Marsala** soup topped with a parmesan crisp

**Bocconcini & tomato salad** with pesto & balsamic reduction

**Baby spinach salad** with green apple & goat cheese with citrus vinaigrette

Heart of romaine Caesar with parmesan shavings

**Grilled asparagus** wrapped in prosciutto & drizzled with pesto vinaigrette

**Mixed greens with asiago cheese**, dried cranberries & maple almonds with raspberry vinaigrette

### DESSERT (choose one)

Chocolate cake with whipped cream & seasonal fruit

Creme caramel with whipped cream & seasonal fruit

New York cheesecake with berry compote

Tiramisu served with whipped cream

Warm blueberry crumble served with vanilla ice cream

ENTRÉES (choose one)	
<b>Prosciutto wrapped chicken breast</b> with Marsala cream sauce, wild rice pilaf & seasonal vegetables	\$59 per person
Fork tender braised marinated beef short ribs in port jus with garlic mashed potatoes & seasonal vegetables	\$62 per person
<b>Roasted lamb shank</b> with apple demi served with garlic mashed potatoes & seasonal vegetables	\$63 per person
<b>8oz grilled New York steak</b> with brandy peppercorn demi with roasted potatoes & seasonal vegetables	\$63 per person
<b>Roasted 8oz Prime Rib</b> with Yorkshire pudding, garlic mashed potatoes & seasonal vegetables	\$65 per person
<b>Wild BC salmon</b> with coconut Sambuca cream sauce, on a bed of spinach with wild rice pilaf & seasonal vegetables	\$65 per person
<b>Scallops, prawns, salmon &amp; basa</b> in a fine herb cream served in a vol-au-vent & seasonal vegetables	\$68 per person
Seared halibut with lemon caper sauce with wild rice pilaf & seasonal vegetables	Market Price

# All Entrees served with assorted fresh from the oven bread rolls with butter

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Wedding Package 2024

# receptions

All receptions include Starbucks® fresh brewed coffee and decaffeinated coffee, assorted black, green and herbal teas.

### **COAST COCKTAIL RECEPTION | \$38.50 per person** (minimum 30 guests)

### **ASSORTED CANAPÉS**

**Roast beef in micro Yorkshire pudding** with horseradish demi

Spinach & feta spanakopita with tzatziki (V)

Vegetable pakora with mango tamarind chutney (V, Vegan, GF)

Pork & shrimp gyoza with soya vinaigrette

#### Curried chicken pinwheel wraps

**Smoked salmon** & cream cheese pinwheel wraps with capers

#### **PLATTERS**

**Select Canadian & International cheeses** served with assorted crackers & garnished with dried fruit & grapes

**Charcuterie platter** including a selection of specialty deli meats, mixed olives, condiments, crostini & crackers

Fresh vegetable crudités with ranch dip

#### DESSERT

Chef's selection of mini desserts & dessert squares



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# receptions

### HOT CANAPES

(minimum 3 dozen per each)

### PER DOZEN

### **COLD CANAPES**

(minimum 3 dozen per each)

Fresh fruit kabobs with lime yogurt dip (V, GF)	\$26
Tomato & bocconcini brochette with pesto (V, GF)	\$27
Sun-dried tomato pinwheel wraps with pesto,	\$27
pea shoots & julienne carrots (V)	
Roasted tomato & feta bruschetta on focaccia (V)	\$27
Smoked goat cheese & spinach mousse on toast point (V)	\$27
Smoked eggplant tapenade on toast point (V, Vegan)	\$27
Roasted garlic, artichoke & black olive tapenade on toast point (V, Vegan)	\$28
Curried chicken pinwheel wraps	\$28
BLT bites on toasted whole wheat crisp	\$28
Asparagus & cream cheese pinwheel wraps (V)	\$28
Smoked salmon pinwheel wraps with capers & cream cheese	\$28
Prosciutto & melon brochette with port wine reduction (GF)	\$29
Cured hickory smoked salmon rose with lemon chive cream cheese on an endive petal (GF)	\$29
Baby shrimp salad spoons with salsa verde & lime zest (GF)	\$30
Lime, cilantro & harissa oil scallop ceviche (passed only) (GF)	\$30
Basil & lime poached prawns with Cognac cocktail sauce (GF)	\$32
	+

# receptions

### DELUXE PLATTERS (priced as 'platters'-not refillable)

**Seafood platter** with wild BC salmon marinated in a sweet chili Thai sauce, poached prawns infused with garlic, dill & beer; butter clams sautéed in lemon pepper & white wine; sweet gulf shrimp; cold smoked salmon dressed with capers & red onion; and citrus crusted ahi tuna

**Charcuterie platter** including a selection of deli meats, mixed olives, condiments, crostini & crackers

**Select Canadian & International cheese** served with assorted crackers & garnished with dried fruit & grapes

Antipasto platter including a selection of grilled Mediterranean vegetables, mixed olives, pickled vegetables, bocconcini & aged balsamic glaze

**Deluxe sandwich platter** including: smoked salmon with dill cream cheese, red onion & capers; open-faced sweet sesame, miso & toasted almond chicken salad; open-faced avocado citrus shrimp salad; trio of genoa salami, summer sausage & smoked turkey with harissa oil \$11 per person (minimum 40 guests)

\$10 per person (minimum 30 guests)

\$9 per person (minimum 30 guests)

\$8 per person (minimum 30 guests)

\$12 per person (1 ½ sandwich per person, minimum 10 guests)

#### ADD ONS

\$3.50 per person (minimum 12 guests) Tortilla chips with hand-cut salsa \$3.50 per person (minimum 12 guests) House fried potato chips \$4.50 per person (minimum 12 guests) Sundried tomato or garlic hummus or Tzatziki with grilled pita bread \$4.50 per person Fresh vegetable crudités with ranch dressing \$5.50 per person (minimum 12 guests) Relish tray including dill pickles, house pickles & assorted olives, marinated mushrooms & artichoke hearts \$6.50 per person Fresh cut seasonal fruit platter \$6.50 per person Assorted mixed nuts \$15 per person (minimum 50 guests) Chef attended station roast baron of beef au jus with condiments & assorted cocktail buns

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# Wedding Package 2024

# bar list

HOST BAR (Host bar prices do not include service charge or applicable taxes.)

House Brand Liquor Premium Brand Liquor Domestic Beer/Cider Import & Craft Beer House Wine Non Alcoholic Beer/Cocktails Assorted Soft Drinks Assorted Juice Perrier (250ml)

**CASH BAR** (Cash bar prices include applicable taxes.)

House Brand Liquor Premium Brand Liquor Domestic Beer/Cider Import & Craft Beer House Wine Non Alcoholic Beer/Cocktails Assorted Soft Drinks Assorted Juice Perrier (250ml)

### BEER

**Domestic**: Budweiser, Coors Lite **Cider:** rotating **Import & Craft:** Corona, Heineken, Stella Artois, Four Winds, Barnside Brewing

### **HOUSE WINES**

White Wine: Peller Estates Family Series Sauvignon Blanc Red Rooster Pinot Gris, BC VQA Red Wine: Fincas Los Moras Reserva Malbec, Argentina Peller Estate F/S Cab/ Merlot, Red Rooster Cab/Merlot, BC VQA

# SPARKLING WINES Villa Teresa Organic Prosecco, Italy

Henkell Trocken, Germany

## PUNCH BOWLS Non-Alcoholic Fruit Punch Sparkling Wine Punch

Bar Service includes soft drinks & juices for mix & fresh garnishes. Beverages may be purchased on either a host or cash bar basis only. Coast Tsawwassen Inn must supply all alcoholic beverages for both host & cash bars.

Should the bar revenue be less than \$250.00 a bartender charge of \$28.00/per hour will apply. If the function should fall on a statutory holiday, extra charges will apply.

- \$6.50 per 1oz drink
  \$7.25 per 1oz drink
  \$6.50 per 341ml bottle
  \$7.25 per 330ml bottle
  \$6.50 per 6oz glass
  \$5 per drink
  \$4 per drink
  \$4 per drink
  \$4 per bottle
- \$7 per 1oz drink
  \$7.50 per 1oz drink
  \$7 per 341ml bottle
  \$7.50 per 330ml bottle
  \$7 per 6oz glass
  \$5.50 per drink
  \$4.50 per drink
  \$4.25 per drink
  \$4.25 per bottle

\$30 per 750ml bottle

\$36 per 750ml bottle \$34 per 750ml bottle

\$55

\$100

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All prices are subject to change. An 18% service charge and applicable taxes are not included in the list price.

# room rental

Pacific Ballroom (A, B & C)	\$1000 (with min \$800 F&B/AV spend
Pacific Ballroom (A, B & C)	\$1500 (without F&B)
Ballroom A&B	\$700
Ballroom B&C	\$600
Ballroom A	\$400
Ballroom B	\$300
Ballroom C	\$300
Centennial Room	\$300
Boundary Bay Room	\$260
Centennial & Boundary Bay Room	\$560
Executive Room	\$260
Westshore Room	\$260
Galiano Room	\$240
Salt Spring Room	\$230

# equipment rental

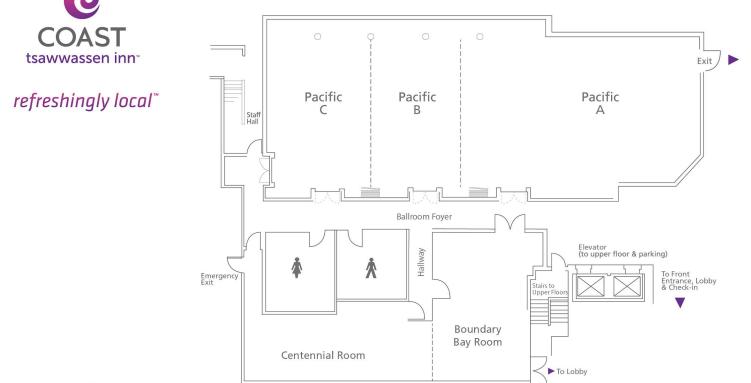
Wireless microphone	\$50 each
Table or floor microphone	\$20 each
LCD projector with all power cords & connection cables	\$75 each
Screen	\$35 each
Audio Plug In	\$25 each
Easel/Whiteboard	\$10 each
Easels with flipcharts (includes markers)	\$15 each
Extra flip chart paper (includes markers)	\$10 each
Telephone conferencing	Special order, priced accordingly
WiFi	Complimentary
SOCAN Fee	\$22.06 to \$63.49
Re: Sound Fee	\$9.25 to \$26.63
Chair covers (black or white spandex)	\$5 per chair
Sashes (for chair covers)	\$2.50 per chair
Cake cutting	\$2.50 per person
Bartender	\$28 per hour (4 hr minimum)

Bartender Chef Server \$28 per hour (4 hr minimum)\$30 per hour (4 hr minimum)\$23 per hour (4 hr minimum)

Should you require an item that is not listed; the Catering & Convention Office will coordinate renting the equipment from our preferred supplier. All applicable charges will be applied to the master account.

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# floor plan



## Pacific Ballroom, Centennial Room and Boundary Bay Room

### **Room Specifications**

Room	Theatre	Classroom	Boardroom	Cabaret	Dinner	Dinner/Dance	Reception	U-Shape	Hollow Sq.	Sq. Ft.	Dimensions	Door	Ceiling	Location
PACIFIC BALLROOM	250	125	N/A	144	240	220	300	N/A	N/A	2465	85″x29′	8'x7'	13'	main floor
PACIFIC A	120	56	44	60	100	80	130	42	52	1189	41′″x29′	3'x7'	13'	main floor
PACIFIC B	50	30	30	30	50	N/A	50	28	32	638	22'x29'	6'x7'	13'	main floor
PACIFIC C	50	30	30	30	50	N/A	50	28	32	624	21'6"x29'	6'x7'	13'	main floor
CENTENNIAL ROOM	50	40	40	30	60	N/A	80	24	30	819	39'x21'	3'x7'	12'5"	main floor
BOUNDARY BAY ROOM	40	30	30	30	50	N/A	60	24	30	646	34'x19'	8'x7'	12'5"	main floor

#### reservations

coasthotels.com 800.663.1144 Coast Tsawwassen Inn 1665 56 Street, Delta BC, V4L 2B2

t. 604.943.8221 f. 604.943.8299

### **BOOKING CONFIRMATION**

In order to confirm your event on a definite basis, please provide the following:

- a. Signed banquet event order (BEO): confirming your acceptance of the event details and charges
- b. Non-refundable deposit (if applicable)

### **TENTATIVE HOLD**

Your event will be booked on a tentative basis until such time that the booking is confirmed. In the event the Hotel receives another inquiry for your event date, the Hotel will provide you with notice of first right of refusal, where your full confirmation and deposit is required within 48 hours of such notification in order to secure your tentative reservation. In the event that your deposit is not received the space will be released to the other party.

### PAYMENT

The Hotel requires the client to adhere to the following event payment schedule:

1. Initial deposit: Payable at confirmation (non-refundable & non-transferrable), as follows:

a) \$1,000 minimum deposit for all large &/or multi day functions
b) \$500 minimum deposit for all other events
c) if total invoice (excluding tax & gratuity) is under \$500, deposit amount will be determined
d) 2nd & 3rd floor boardrooms cost of room rental + tax

- 2. Prepayment: Full prepayment of the estimated bill is required 30 days prior to the event on all Weddings and any event over \$4,000, excluding taxes & gratuities. Any outstanding balance is required to be paid at the conclusion of the event, as provided for under paragraph 4 Payment Methods.
- 3. Final payment: Due upon the completion of the event and is determined by the payment method.
- 4. Payment methods:

(a) **Credit card** – a completed Credit Card Authorization Form must be returned to the Hotel at the time of confirmation of the event for processing of the Deposit and/or Prepayment, if applicable, and the Final Payment, which will be processed to the card on the day of the event or the day following the event.

(b) **Direct billing** – a credit application must be submitted to the Hotel at least 60 days in advance of the event and is subject to approval. If credit is not approved, an alternate payment method must be provided. An invoice will be issued on the next business day following the event. Payment is due thirty days from invoice date.

(c) **Cash/cheque** – Final payment must be made on completion of the event. A Credit Card Authorization Form will be collected at time of confirmation to guarantee payment. If cash / cheque payment is not received when due, the charges will be processed to the credit card on file.

### **GUARANTEED NUMBERS**

The client shall provide their FINAL guaranteed attendance in writing no later than noon (12:00pm) five (5) business days prior to the event. The guaranteed number is the minimum number of guests for which the client will be charged, and food service will be prepared accordingly. The guaranteed number is not subject to reduction. Statutory holidays are not considered business days and should be taken into consideration when submitting guarantees. On the day of the event, a head count will be conducted. In the event that a guarantee is not received, or the actual attendees increased from the guarantee provided, the number charged will be based on the original guarantee number, or the actual number of guests whichever is greater.

### CANCELLATION

The group shall have the right to terminate this agreement, by notice in writing, up to thirty (30) days prior to the event date. If this agreement is terminated in accordance with the foregoing provision, the group shall not be liable for any payment beyond the non-refundable deposit and shall have no further obligation to the Hotel.

If the group terminates this agreement without the proper notice as aforesaid, in addition to the non-refundable deposit, the group shall pay to the Hotel, as liquidated damages, and not as a penalty, a percentage of the total estimated revenue from the meeting room rental, and from the food and beverage estimate for the group according to the following schedule:

TERMINATION DATE	MEETING SPACE	FOOD & BEVERAGE
0-7 days	100%	100%
8-14 days	100%	50%
14-30 days	75%	25%
30 days +	Deposit	0

### FORCE MAJEURE:

Neither party shall be liable for failure to perform or delay in performing any obligation under this agreement, including the obligation to make payments when due. If such failure or delay is due to an act of God; declared war in Canada, embargo, riot, insurrection, civil unrest in the city where hotel is located; fire, explosion, flood or other natural disaster; government regulation; or any other cause beyond the control of the affected party that makes performance illegal or impossible for 75% or more of attendees to attend; provided, however, that the party so failing to perform shall (a) as soon as possible, inform the other party of the occurrence of the circumstances preventing the performance of its obligations; and (b) exert its best efforts to eliminate, cure or overcome any such causes and to resume performance of its covenants with all possible speed. Notice of termination pursuant to this paragraph must be given in writing within five (5) business days of the Force Majeure occurrence.

### **FOOD & BEVERAGE**

- a. Food & beverage regulations: due to licensing, insurance requirements and health regulations all food and beverage served on the Hotel premises must be provided, prepared and served by the catering department of the Hotel. In following safe food practices, no food or beverage may be removed from the premises under any circumstances. The Hotel makes exceptions for outsourced wedding cakes with advance notice; food service waivers and additional cake plating fees apply.
- b. Pricing: all prices are quoted in Canadian funds and are subject to applicable taxes and service charges as outlined below. Menu and liquor prices are subject to change without notice. Final food and beverage prices will be confirmed up to three (3) months in advance of the event.
- c. Children's pricing: children 11 years of age and under attending banquet meals will be charged 60% of full price. Children 12 years of age and older will be charged full price.
- d. Menu selection: menus must be selected and confirmed with the catering department a minimum of 30 days prior to an event in order to guarantee item selections.
- e. Allergies and dietary requirements: all allergies and special dietary requests must be provided in writing to the Hotel five (5) business days prior to your event, specifying the name of the guest, the nature of the allergy/dietary requirement. Should this information not be provided, the client shall indemnify and forever hold the Hotel harmless from and against any and all liability or claim of liability of personal injury.
- f. In accordance with BC Liquor laws, all alcoholic beverages consumed in licensed areas must be purchased by the Hotel through the BC Liquor Distribution Branch. Host/Cash Bar must be closed at 12:30 am and Liquor is not permitted after 1:00 am. Any unauthorized alcoholic beverages not purchased on site will be confiscated.

### **HOTEL POLICIES**

- a. Hotel property: the Hotel does not permit any article to be fastened onto walls or electrical fixtures. The use of tacks, tape, nails, screws, bolts or any tolls which could mark floors, walls, or ceilings is strictly prohibited.
- b. Signs & displays/use of Hotel name: the client shall not display signs in the Hotel nor use the name/logo of the Hotel in any promotional brochures or ads without approval of the General Manager of the Hotel. It is further agreed that no sign, banner or display shall be affixed to any part of the Hotel. Any damages cause to walls, fixtures, carpet or ceilings will be billed to the group.
- c. Damages: In the unlikely event that damage to any Hotel property occurs as a result of any guest related to the client, the client agrees to assume all liability and expense of any damage to the Hotel caused by its members. The Hotel will charge the client's master account or directly bill the client for such charges.

\* continued

- d. Client's property: the client agrees and acknowledges that the Hotel will not be responsible for the safekeeping of equipment, supplies, written material or other valuable items left in function rooms, guest rooms or anywhere on Hotel property other than the Hotel's safe. Accordingly the client agrees that it will be responsible to prove security of any such aforementioned items and hereby assumes responsibility for loss thereof.
- e. The Hotel reserves the right to provide alternate conference/banquet room(s) suited to the group's requirements.
- f. The use of confetti (small pieces or streamers of paper, felt, plastic, Mylar or metallic materials) is prohibited.
- g. The use of smoke, fog, dry ice and cold spark machines are prohibited.

TAX, SERVICE CHARGE & TARIFS

- a. Taxes: the client agrees to pay all applicable taxes according to the Provincial Government regulations. Current rates are as follows.
- b. Service charge: the client agrees to pay all applicable service charges according to the following:

FUNCTION ROOMS	FOOD & BEVERAGE	LIQUOR, BEER & WINE	EQUIPMENT RENTALS
5% GST	18% Service Charge 5% GST 7% PST (soda beverages)	18% Service Charge 5% GST 10% LST	5% GST 7% PST

- c. SOCAN & Re:Sound: All live or recorded music is subject to SOCAN (Society of Composers, Authors & Music Publishers of Canada) fees + GST & Re:Sound (Performers & Record Companies) fees + GST
- d. Re:Sound: All live or recorded music is subject to Re:Sound (Performers & Record Companies) fees + GST.

SOCAN fee per event room capacity (seated & standing)	WITHOUT DANCING	WITH DANCING
1 – 100	\$22.06	\$44.13
101 - 300	\$31.72	\$63.49
Re:Sound fee per event room capacity (seated & standing)		
1 – 100	\$9.25	\$18.51
101 - 300	\$13.30	\$26.63